



# EAST BOULDER COUNTY WATER DISTRICT

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## BOARD OF DIRECTORS REGULAR MEETING

ST. AMBROSE EPISCOPAL CHURCH

14 JULY 2008

The meeting was called to order by Mark Johns at 4:10 PM. Those in attendance were the board members (Rick Moeller, Nick Bennett and Bob Champ) and Water System Operators Frank Hauke and Dick Winters. Mary Wagner (bookkeeper) was also present. Lynne Deane (Board member) was absent (excused).

### PUBLIC COMMENTS

No members of the public were present.

### SECRETARY'S REPORT

The minutes of the 9 June 2008 meeting were discussed. Rick Moeller made the motion that we approve the minutes of the 9 June 2008 meeting. Nick Bennett seconded the motion, which was approved unanimously.

### REPORTS FROM CONSULTANTS AND COMMITTEES

#### Finance Report

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L ytd comparisons, P&L budget vs. actual and the transaction report). Also e-mailed was the usage comparison spreadsheet. Mary noted that taxes have been received (\$48K) and will be transferred to Colotrust. She also noted that the lawyer's fees for the election and the inclusion along with the Majestic View Expansion were paid this month. Engineering work (mostly for the expansion) was also billed and paid. It is important to note that the expansion work will ultimately be paid by the people seeking the expansion of the district. Mary did enclose the CCR with the Lafayette web site link in the recent billing. Nick will copy the 2007 CCR and put it on the website.

#### OPERATIONS REPORT

Frank Hauke and Dick Winters provided the following report discussing the operations of the District's distribution system:

- We put in 4.0 hrs monitoring and 18.5 hrs maintaining the system from June 4, 2008 thru July 7, 2008.
- Read water meters on 6/30/08.
- Did E-Coli tests at 7855 Spring Drive fire hydrant on 7/2/08. Chlorine measured 0.88 mg/l. Sample passed.
- Replaced meter at 7514 Panorama Drive. It was reading in 100 gallons not 1,000 gallons.
- Worked with Qwest repairing phone. He had to connect to a new line coming in.

- Exercised outline hydrant at 11 Bench Mark. Cl. measured 1.07.
- Made a trip to Dana Kepner to replace the meter readout unit and purchase a new one.
- We worked with the state in making an inspection our facility.
- We worked with the fire department on testing hydrants in our area. The booster pumps worked as expected.
- Checked a low pressure compliant at 2 Bench Mark. No problem was found with our system.
- Checked the connection made to the meter at 7408 Panorama Drive.
- Repaired meter pit cover at 7855 Spring Drive. A plastic part attaching the readout unit was missing.
- We replaced the meter at 7579 Panorama Drive because the remote readout no longer worked. The contractor had raised the meter and pit cover.
- Checking cross connections as required by the state could be very difficult, expensive and ineffective.

Frank noted that the work at 7579 Panorama Drive was because the customer had raised the meter and therefore they should be responsible for the District's cost. The customer will be billed our cost for doing this work. It was again noted that customers must notify us of any work they plan to do on our system so we can monitor the work.

Frank also said that several times in the last month both pumps cycled to maintain pressure between 4 am and 7 am. This is a peak usage time for the district because of morning irrigation.

Much time was spent discussing the state inspection of our facilities. The main discussion centered on cross connections and cross contamination. The state would ideally like backflow prevention on all meters, hose bibs and sprinkler systems. We feel that the expenditures we have made on maintaining pressure in the system (2 pumps plus a booster pump on a gas operated generator) place the possibility of backflow into our system at a very low probability. Cross connect agreements were signed by homeowners with wells connecting to our system and we will assure that these continue to be put in place, if necessary. Mark will respond to the state inspection putting forth our views on these matters.

#### **WEBSITE**

Nick reviewed his work on the website and noted that the Rules and Regulations were now accessible. The rest of this discussion was tabled until the next meeting.

#### **MAJESTIC VIEW EXPANSION**

The planning commission passed (one dissenting vote) that the Majestic View Expansion can go before the County Commissioners. This meeting will be held on the 24<sup>th</sup> of July at 9 am. Mark noted that people in this area can still go to Louisville to obtain water if they so wish. Also, people in this area do not have to include in the district if they so desire.

#### **UNFINISHED BUSINESS**

##### **TAP PERMIT FORM**

Nick has generated a tap permit form which he presented as a hand out and was discussed. This was thought to be a good idea especially with the possible expansion of the service area. This would give us an orderly system for installing taps to new customers. Nick will incorporate changes to the form and we will discuss at the next meeting.

##### **REVIEW OF DISTRICT'S BY-LAWS & REGULATIONS**

Tabled until the next meeting.

## **NEW BUSINESS**

### **TAP FOR 1034 SPRING DRIVE**

Mark noted that the court order for inclusion had been processed and Kyna Glover (legal) will file with the county. The customer would like to get his meter installed ASAP so we will start the process. Frank will schedule Mike's backhoe to install the meter. Cost will be about \$3500 and the customer will be billed. If the actual costs are more or less the bill will be adjusted. We will also get a cross connect form for signing to the customer. Mark will contact them and inform them of the status.

### **DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD**

Mark noted that there was a lot for sale on Paragon Drive next to Rick and also that he had been approached by the homeowner on the east side of Paragon nearer S. Boulder Road about supplying water to that residence.

Lynne had sent an e-mail to the board saying that she had met with the owners of the pump house lot about possible landscaping that would improve the appearance of the pump house. Lynne discussed some possibilities with them. The board wanted to make sure that the owners of the lot are responsible for the landscaping and that our access and easements should not be impeded.

## **ADJOURN**

A motion was made to adjourn by Nick Bennett, seconded by Rick Moeller and unanimously approved. The meeting was adjourned at 6:40 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 15 July 2008  
[secretary@eastboulderwater.com](mailto:secretary@eastboulderwater.com)