



EAST BOULDER COUNTY WATER DISTRICT

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BOARD OF DIRECTORS REGULAR MEETING

ST. AMBROSE EPISCOPAL CHURCH

11 AUGUST 2008

The meeting was called to order by Mark Johns at 4:04 PM. Those in attendance were the board members (Rick Moeller, Lynne Deane and Bob Champ) and Water System Operators Frank Hauke and Dick Winters. Mary Wagner (bookkeeper) was also present. Nick Bennett (Board member) was absent (excused).

PUBLIC COMMENTS

No members of the public were present.

SECRETARY'S REPORT

The minutes of the 14 July 2008 meeting were discussed. It was noted that next year in May we should prepare for the CCR. Lynne Deane made the motion that we approve the minutes of the 14 July 2008 meeting. Bob Champ seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

Finance Report

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L ytd comparisons, P&L budget vs. actual and the transaction report). Also e-mailed was the usage comparison spreadsheet. Mary noted that the tap fee had been received from 1034 Spring Drive and Frank noted that a 5/8" meter had been installed by Mike's Backhoe. The court order for inclusion was finalized and a copy will be forwarded to the homeowner. Mary also had received a bill from McLaughlin-Rincon for work on the pressure reducing valve in the pump house. The Wagner property has been sold and the closing is slated for the 12th of August. Any water reimbursement monies, if ever received, will be forwarded to Mr. Wagner. Mary will transfer about \$20K from checking to ColoTrust. She will also separate the inclusions for Majestic View from the expenses incurred for the expansion.

OPERATIONS REPORT

Frank Hauke and Dick Winters provided the following report discussing the operations of the District's distribution system:

- We put in 5.5 hrs monitoring and 4.5 hrs maintaining the system from July 8, 2008 thru August 4, 2008.
- Read water meters on 7/30/08.
- Exercised outline hydrant 7214 Spring Court. Cl. measured 0.78 mg/l.
- Marked water line at 881 Spring Drive.
- Worked with Mike's backhoe on installing a new meter and pit it at 1034 Spring Drive.
- In July, the two booster pumps were cycling on for 18 of the 31 mornings for a total of 30.25 hours.

- Customer # 24, at 7444 Empire Drive, was concerned about high water usage (74,000 gallons last month). I checked the readings and the meter, all appear to be working correctly. I talked with Mrs. Berghoff, the owner, and then sent her a note that I thought the problem could be due to a broken or leaking pipe in the sprinkler system.
- Customer # 24 has two sprinkler systems, one using our water and the other using well water. I am concerned about the possible of a cross connection.

Cross-connect agreements were again discussed in great detail. The difficulties involved with an inspection of properties with respect to cross-connections and backflow prevention would be extremely problematic. We will look at our records on cross connect agreements and note any ownership transfer so our agreements can be updated. We should also notify homeowners that they should be cognizant of any potential backflow or cross connection with our system. This may be done via an enclosure in our billing.

WEBSITE

With Nick's absence, this agenda item was tabled to the next meeting.

MAJESTIC VIEW EXPANSION

The County Commissioners approved a limited service plan amendment which will include six properties. Four of these properties have submitted the inclusion paperwork and fees and pending finalization of the amended service plan an inclusion hearing will be scheduled. Mark will find out the status of the amended service plan. Other properties in this area were not interested in being in the service area. It was also noted that Louisville is still an option for providing water to properties in this area, though their tap fee runs about \$47K.

UNFINISHED BUSINESS

LOT 4 LANDSCAPING

Lynne has met with the homeowners and discussed possible options for landscaping the easement associated with the pump house. It was again noted that this is their property and they may landscape as they see fit, providing they do not impede access to the district infra structure. They are also responsible for paying for any landscaping done on the property. Lynne will verify that this is understood by them. Frank and Dick will, in the meantime, cut the weeds around the pump house.

TAP PERMIT FORM

Tabled until the next meeting.

REVIEW OF DISTRICT'S BY-LAWS & REGULATIONS

Tabled until the next meeting.

NEW BUSINESS

INCLUSION HEARING FOR MAJESTIC VIEW

Pending the finalization of the Service Plan Amendment, an inclusion hearing will be scheduled for the four properties in the amended service plan. We would like to schedule the hearing for our September regular meeting, if possible.

BUSINESS CARDS

Mark discussed the need for business cards as he has many contacts from District business. The obtaining of these business cards was informally okayed by the board.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

Frank noted that we were getting a lot of phone messages from solicitors. Lynne will put the pump house number on the Do Not Call List.

ADJOURN

A motion was made to adjourn by Bob Champ, seconded by Lynne Deane and unanimously approved. The meeting was adjourned at 5:58 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 12 August 2008
secretary@eastboulderwater.com