

# EAST BOULDER COUNTY WATER DISTRICT

P.O. Box 18641, BOULDER, COLORADO 80308-1641  
303.554.0031 ♦ WWW.EASTBOULDERWATER.COM

## BOARD OF DIRECTORS REGULAR MEETING

ST. AMBROSE EPISCOPAL CHURCH

8 SEPTEMBER 2008

The meeting was called to order by Rick Moeller at 4:06 PM. Those in attendance were the board members (Nick Bennett, Lynne Deane and Bob Champ) and Water System Operators Frank Hauke and Dick Winters. Mary Wagner (bookkeeper) was also present. Mark Johns (President) was absent (excused). Kathy Anderson (possible board member) of the public was also present for the first half of the meeting.

### PUBLIC COMMENTS

No comments were noted.

### SECRETARY'S REPORT

The minutes of the 11 August 2008 meeting were discussed. Nick Bennett made the motion that we approve the minutes of the 11 August 2008 meeting. Lynne Deane seconded the motion, which was approved unanimously.

### REPORTS FROM CONSULTANTS AND COMMITTEES

#### Finance Report

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L ytd comparisons, P&L budget vs. actual and the transaction report). Also e-mailed were the usage comparison spreadsheet and the Majestic View Expansion transaction detail sheet. Mary noted that the public announcement for the Majestic View Inclusions cost \$165. She also noted that the Inclusion fees for the four properties had been paid. Water Revenue through August is ahead of budget at 78% of budget.

#### OPERATIONS REPORT

Frank Hauke and Dick Winters provided the following report discussing the operations of the District's distribution system:

- We put in 3.0 hrs monitoring and 10.0 hrs maintaining the system from August 5, 2008 thru September 1, 2008.
- Read water meters on 8/30/08.
- Did E-Coli test at 7788 Spring Drive. Chlorine measured 0.60 mg/l. Sample passed.
- Exercised outline hydrant 7225 Empire Drive. Chlorine measured 0.06 mg/l.
- Checked operation of 40 hp pump that it will not start with very low storage tank water levels.
- We trimmed the grass & weeds around pump house. The area looks much better.

Lynne noted that she had talked with the owners of the pump house lot and they inferred that the shrubs and some drip lines had been damaged, possibly by us. Frank said that they did not damage anything and that he noticed the damaged drip lines. Also, the owners would like an accurate easement location. Frank noted that the east side of the pump house is on the property line. Lynne will meet with the owners of the lot to discuss these matters and resolve the situation.

Frank is in the process of obtaining a meter for Lot #51 at the end of Panorama Drive. This is a 5/8 inch meter and Frank will contact Mike's Backhoe about installing the meter and pit to this property. Some discussion ensued regarding whether we are supposed to provide the meter to Mike's Backhoe, or whether we just inspect it to assure that it is the proper meter. This discussion was continued when the tap permit was discussed later in the meeting.

#### **WEBSITE**

This item was tabled until the next meeting.

#### **MAJESTIC VIEW EXPANSION**

The Service area expansion has been finalized. Anyone in this service area must apply for inclusion in order to receive water from the District. An inclusion hearing on four properties in the expansion area was held in this meeting.

#### **UNFINISHED BUSINESS**

##### **LOT 4 LANDSCAPING**

Lynne discussed this matter under the operator's report.

##### **TAP PERMIT FORM**

Nick went through the latest revision of the Water Tap Permit Form. Some changes were noted during the discussion but overall the form documents pertinent data needed by the District regarding the sale of a water tap. Also noted in the form is that if the property has a well or cistern they must fill out the cross-connect agreement. Nick also had a handout of the modified cross-connect agreement, which included the property address which was previously omitted. Nick will note the corrections and additions to these forms and will present them at the next meeting so Mark's input can be obtained. Also noted was that a letter stating that a property owner may receive water from us for legal purposes should be constructed. In the past, Mike Deck had written such a letter when a property owner needed such a document in order to get a loan or for other legal purposes. Mary may have a copy of this letter to provide a starting point for Nick to construct this document.

##### **REVIEW OF DISTRICT'S BY-LAWS & REGULATIONS**

Tabled until the next meeting.

#### **NEW BUSINESS**

##### **INCLUSION HEARING FOR MAJESTIC VIEW**

Nick Bennett made the motion that we open the Inclusion Hearing for the four properties in the Majestic View Expansion Area. Lynne Deane seconded the motion, which passed unanimously.

It was noted that the Notice of Public Hearing had been published in the Daily Camera on 22 August 2008 and that the petition for inclusion for all four properties had been received and the inclusion fee of \$500 each had been paid. No written objections to the granting of the Petitions were presented to the Board.

The properties were discussed and the board found no reason why the properties should not be included in the District.

Nick Bennett made the motion that we include the Lynn Property, 327 Majestic View Drive, Boulder, CO 80303 in the East Boulder County Water District. The motion was seconded by Lynne Deane and the motion was passed unanimously.

Nick Bennett made the motion that we include the Coloroso Property, 225 Majestic View Drive, Boulder, CO 80303 in the East Boulder County Water District. The motion was seconded by Lynne Deane and the motion was passed unanimously.

Nick Bennett made the motion that we include the G. L. Collins Irrevocable Residence Trust Property, 305 Majestic View Drive, Boulder, CO 80303 in the East Boulder County Water District. The motion was seconded by Lynne Deane and the motion was passed unanimously.

Nick Bennett made the motion that we include the Ranney Property, 335 Majestic View Drive, Boulder, CO 80303 in the East Boulder County Water District. The motion was seconded by Lynne Deane and the motion was passed unanimously.

Nick Bennett made the motion that we close the Inclusion Hearing. The motion was seconded by Lynne Deane and the motion was passed unanimously.

**APPOINTMENT OF BUDGET OFFICER**

Mary Wagner volunteered to again be the budget officer to present a draft budget to the Board in October and fulfill the obligations of the Budget Officer.

Nick Bennett made the motion that we appoint Mary Wagner as budget officer for the East Boulder Water District. Lynne Deane seconded the motion, which passed unanimously.

**Directors Comments and other matters to come before the board**

Mary noted that she received a letter from the IRS regarding employee earnings in 2001. Mary responded that in 2001 we did not employ anyone.

**ADJOURN**

A motion was made to adjourn by Nick Bennett, seconded by Lynne Deane and unanimously approved. The meeting was adjourned at 5:36 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 9 September 2008  
[secretary@eastboulderwater.com](mailto:secretary@eastboulderwater.com)