



EAST BOULDER COUNTY WATER DISTRICT

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BOARD OF DIRECTORS REGULAR MEETING

ST. AMBROSE EPISCOPAL CHURCH

14 FEBRUARY 2011

The meeting was called to order by Mark Johns at 4:04 PM. Those in attendance were the Board Members (Nick Bennett, Rick Moeller and Bob Champ) and water system operators Frank Hauke and Dick Winters. Mary Wagner (Bookkeeper) was also present. No members of the public were present. Lynne Deane (Board Member) was absent (excused).

SECRETARY'S REPORT

The minutes of the 10 January 2011 meeting were discussed. Nick Bennett made the motion that we approve the minutes of the 10 January 2011 meeting. Rick Moeller seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L budget vs. actual, P&L YTD comparisons and the transaction report). Mary also e-mailed the usage comparison spreadsheet. The 2010 Balance Sheet and the 2010 Profit and Loss Budget vs. Actual was also e-mailed.

Mary reviewed the transactions for the last month. The transactions were approved. Our auditor has the exemption form and will file before the deadline of 30 March. Mary would like to be able to access our checking account on line. The board thought that this would be a good idea. Nick Bennett made the motion that we approve having our checking account with on line access for Mary. Rick Moeller seconded the motion, which passed unanimously.

A check for Blanco, Inc. has been written to pay all but 5% of the High/Low Pressure Interconnect project and will be issued upon demonstration of the functioning of the interconnect. Finalization of the project will occur when landscape work is completed.

OPERATIONS REPORT (FRANK HAUKE AND DICK WINTERS)

- We put in 1.5 hrs monitoring and 10.5 hrs maintaining the system from January 30, 2011 thru February 7, 2011.
- We read the water meters on 1/29/10.
- We did an E-Coli sample at 7593 Spring Drive. Chlorine measured 1.12 mg/l. Sample passed.
- We flushed the outline fire hydrant at 11 Bench Mark. The water was milky. Chlorine measured 0.69 mg/l before flushing then 1.13 mg/l after flushing.
- We worked with Cummins Power Generation doing maintenance on our generator. It went well.
- The generator battery was not replaced. Cummins sent me an estimate on replacing the battery with the next scheduled PM in August. I don't know of a scheduled PM in August. We could do the replacement.
- There was frozen water in the out door tap line. No pipes were broken. We cleared up the problem.

Frank will schedule the Battery replacement with Rocky Mountain Cummins and the Maintenance Folder will be kept for reference in the pump house. Mary noted that we had been charged tax on the maintenance bill and will forward our tax exempt ID # to Rocky Mountain Cummins to obtain credit for the tax charged.

Frank and Dick heat-taped the pipe that had frozen during the last cold spell. The heating system in the pump house was discussed. It consists of two electric 1500 W wall-mounted heaters. Insulation is stapled to the dry wall. During extreme cold spells this could (and was) problematic. Nick will obtain estimates for up grading the heating system and possibly adding insulation between the drywall and the walls. It will be necessary to maintain a reasonable temperature in the pump house when we obtain the automated meter reading equipment. Mark is going to inspect the pump house with respect to insulation and heating.

Mr. O'Brien at Boulder Water Well will be contacted regarding using their license and keeping Frank and Dick operating in their current capacity. Dick has extended the expiration date on his license until 30 April 2011. Frank and Dick will also schedule the tri-yearly visit from Boulder Water Well.

Frank and Dick were very pleased with the work by Blanco on the PRV interconnect and thought that if necessary they would be a good back up for Mike's Backhoe. The only work remaining on the PRV interconnect is the final adjustment of the valves. E-coli and Cl samples were taken at the interconnect. Frank also noted we have not received as built prints from Terry for the improvements.

WEBSITE

In order to save space, PDF documents will be the only documents maintained on the web site. Xcel and word documents will be removed.

BENCHMARK DRIVE

Our insurance company will be offering a settlement to 5 Benchmark Drive. It is still the Board's opinion that ground water and not the leak was responsible for any damage. (See last month's minutes).

The insurance company would like us to plug the drain line for their septic system coming from the manhole. We will inform them that we have no jurisdiction over Benchmark Estates' septic system. Any requests must be directed to the HOA President.

The owners of 4 Benchmark Drive intend to meet with us at the next regular meeting.

Ground water has been observed at 12 Benchmark Drive.

HIGH-LOW PRESSURE INTERCONNECT

The project is complete except for the final adjustment of the valves and the landscaping.

UNFINISHED BUSINESS

FRANK AND DICK'S TENURE

Our plans are to use Frank and Dick in their current capacity and use Boulder Water Well's license. This will be verified with Boulder Water Well.

REMOTE METER READING AND REMOTE MONITORING

Paperwork for starting the project has been signed and Mary will forward to Sensus after she obtains the necessary information needed.

Remote monitoring was tabled until the next meeting.

ENGINEERING FOR LOT 8 EXTENSION AND BEYOND

This project was discussed in some detail. The extension will be covered by a reimbursement agreement and the owner of the lot will be responsible for paying on a previous reimbursement agreement with the Moeller property. We are unsure as to where a fire hydrant will have to be placed, if necessary. It was thought that this may be a good time to extend the District to those lots closer to South Boulder Road at the District's expense, under a reimbursement agreement. Mark had sent a letter to two of the properties and had received no reply. Until now, our precedence has been to extend the water line only to the property line, minimizing the cost to the homeowner. Rick is not in favor of having another fire hydrant in close proximity to his house, nor does it seem to follow past spacing of hydrants.

Terry Kenyon (Engineering) will be contacted regarding where to extend the line and the necessity of a hydrant. The lot #8 homeowner should also be contacted regarding where the line should run to (meter location) and hydrant location, if necessary. Also, the Board should discuss whether we wish to invest in growing the District or add residences when approached by them.

AUDIT EXEMPTION

Our auditor is now applying for the exemption for 2011.

NEW BUSINESS

RECORD RETENTION

Nick had information on record retention from the state informing us that we would have the opportunity to be monitored by them with respect to records retention if we so desired. We are such a small district, it was thought that this added bureaucracy would be unnecessary. However, it was thought that we would clean up the web site by discarding the non-PDF files.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

No comments were noted.

ADJOURN

A motion was made to adjourn by Nick Bennett, seconded by Rick Moeller and unanimously approved. The meeting was adjourned at 6:37 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 15 February 2011.