



EAST BOULDER COUNTY WATER DISTRICT

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BOARD OF DIRECTORS REGULAR MEETING

ST. AMBROSE EPISCOPAL CHURCH

14 MARCH 2011

The meeting was called to order by Mark Johns at 4:03 PM. Those in attendance were the board members (Nick Bennett, Rick Moeller, Lynne Deane and Bob Champ) and water system operators Frank Hauke and Dick Winters. Mary Wagner (Bookkeeper) was also present. Terry Kenyon (Engineering) was present to address the engineering portion of the meeting. Steve Widmar from the public was present later in the meeting to address his concerns regarding water damage to his residence.

PUBLIC COMMENTS

Steve Widmar (4 Benchmark Drive) addressed water damage to his property that may have been associated with the water main leak during September 2009. He noted that the structure had been there for 30 years and had no previous water damage problems. However, after 9/2009 water damage was noticed in the residence. Mark Johns has looked at the water damage and believes it to possibly be an internal leak problem. Frank and Dick believe that ground water and not the water main leak may have caused the problem. Mark will have our insurance agent contact Steve to inform him of his options in obtaining a possible insurance settlement. Steve will also pursue the possibility of an internal leak and contact the State Water Engineer regarding the status of ground water in the area.

SECRETARY'S REPORT

The minutes of the 14 February 2011 meeting were discussed. Nick Bennett made the motion that we approve the minutes of the 14 February 2011 meeting. Lynne Deane seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L budget vs. actual, P&L YTD comparisons and the transaction report). Mary also e-mailed the usage comparison spreadsheet.

Mary reviewed the transactions for the last month. The transactions were approved. Mary had the exemption form our auditor, which will be filed after obtaining the signatures of the board members.

The first installment of the taxes has been received (\$44K).

The Battery on the generator has been replaced and the sales tax paid on a previous bill was credited upon the payment of this bill.

The check for Blanco, Inc. can now be released as that project is complete except for hydro mulching and final grading.

OPERATIONS REPORT (FRANK HAUKE AND DICK WINTERS)

- We put in 1.5 hrs monitoring and 6.5 hrs maintaining the system from February 8, 2011 thru March 8, 2011.
- We read the water meters on 2/28/11.
- We did an E-Coli sample at 7855 Spring Drive. Chlorine measured 0.94 mg/l. Sample passed.
- We also did an E-Coli sample at the Lafayette meter. Chlorine measured 0.71 mg/l. Sample passed.
- We got the battery replaced on the generator by the Cummins Power Generation people.

- Worked with Nick Bennett on heating the pump house.
- There was a leak in the outside water tap piping. Tighten the indoor shut off valve.
- Marked water line at 1000 Spring Drive.
- Worked with State Health Department on our periodic inspection.
- Worked with John Tedder on setting up the PRV valves.

Frank and Dick noted that the State Health Department would like to see the existing cross-connect agreements of the District and they will issue a report on their inspection.

WEBSITE

The financials will go on the website after the meeting. The new water rates are on the website. Mark noted he had a problem accessing the Feb. 2010 financials on the website. Nick will look into the problem.

Nick noted that we must approve the posting of the meeting notice at the pump house for 2011. Mark Johns made the motion that we approve the posting of the meeting notice at the pump house for 2011. Nick Bennett seconded the motion, which passed unanimously.

BENCHMARK DRIVE

Our insurance company offered a settlement to 5 Benchmark Drive, which was not accepted. Our insurance carrier will continue to handle this matter.

HIGH-LOW PRESSURE LINES INTERCONNECT

Terry addressed the adjustment of the valves which will need new, better matched springs, to operate correctly. The contracts will be given to Mark and the project will be complete after the grading, hydro mulching and valve adjustment. Terry will also get the as builts and 3 hard copies of the District engineering drawings to Mark.

UNFINISHED BUSINESS

REMOTE METER READING AND REMOTE MONITORING

The equipment has been ordered and is awaiting delivery. Frank and Dick will assess the installation process and determine if they will do the installation or if we will contract out this portion of the work. Mark will call Don Kluth at Kepner regarding the delivery of the remote sensor equipment.

Nick had a handout on Remote Monitoring and Meter Reading (a strategic direction) which he gave to the Board for their perusal. The pump house heating and cooling issues were addressed in the handout. The Board will discuss these issues during future meetings.

ENGINEERING FOR LOT 8 EXTENSION AND BEYOND

Terry discussed the extension of the line to lot #8 and beyond. The line will continue beyond the property line and the District will pay for the increase in the length of the pipe. The drawings are complete and will be sent to the County and the City of Lafayette. Because the project will cost less than \$60k Terry will invite bids from known contractors and not publicly advertise. Reimbursement Agreements will have to be written (Dick Lyons, legal) and past agreements will be addressed. Mark will contact Dick regarding this matter.

AUDIT EXEMPTION

Rick Moeller made the motion that we approve the audit exemption for the year 2010. Lynne Deane seconded the motion, which passed unanimously. The necessary signatures were obtained and the documents will be forwarded to our auditor.

BOULDER WATER WELL

Boulder Water Well will allow us to use their license and have Frank and Dick continue in their current capacity. They will increase their frequency of visits to about 1 hour per month to familiarize themselves to the District. They will also develop a schedule of rates. Nick has discussed the intentions of the District to move to remote meter reading and the possibility of remote monitoring.

NEW BUSINESS

WATER RATES

The new rate structure (effective March 1, 2011) has been mailed to the users and it covers the increase imparted to us, belatedly, by the City of Lafayette.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

No comments were noted.

ADJOURN

A motion was made to adjourn by Lynne Deane, seconded by Rick Moeller and unanimously approved. The meeting was adjourned at 6:42 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 15 February 2011.

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