



# EAST BOULDER COUNTY WATER DISTRICT

P.O. Box 18641, BOULDER, COLORADO 80308-1641  
303.554.0031 ♦ WWW.EASTBOULDERWATER.COM

## BOARD OF DIRECTORS REGULAR MEETING

ST. AMBROSE EPISCOPAL CHURCH

13 JUNE 2011

The meeting was called to order by Mark Johns at 4:05 PM. Those in attendance were the board members (Nick Bennett, Rick Moeller, Lynne Deane and Bob Champ) and water system operator Frank Hauke. Mary Wagner (Bookkeeper) was also present.

### PUBLIC COMMENTS

No members of the public were present.

### SECRETARY'S REPORT

The minutes of the 9 May 2011 meeting were discussed. Lynne Deane made the motion that we approve the minutes of the 9 May 2011 meeting. Mark Johns seconded the motion, which was approved unanimously.

### REPORTS FROM CONSULTANTS AND COMMITTEES

#### Finance Report

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L budget vs. actual, P&L YTD comparisons and the transaction report). Mary also e-mailed the usage comparison spreadsheet.

Mary transferred the \$40K to Colotrust. We also received over \$67K in taxes from the county. The Boulder Water Well bill was for repairs on the storage tank sensor. The bill from Grainger was for the modifications to the air vent on the storage tank.

The transactions were reviewed and approved.

Mary also noted that Lafayette is now billing according to average homeowner usage and the tiers that we formerly used in our rate structure are no longer valid. This method of dealing with our water usage should result in lower costs for water. We will monitor during the year.

#### OPERATIONS REPORT (FRANK HAUKE AND DICK WINTERS)

- We put in 2.0 hrs monitoring and 13.5 hrs maintaining the system from May 3, 2011 thru June 6, 2011.
- We read the water meters on 5/31/11.
- We took an E-Coli sample at 7641 Spring Drive; Cl. was 1.19 mg/l. Sample passed.
- We did an outline fire hydrant at 281 Ponderosa Drive. Water was clear. Initially Cl. was 0.02 mg/l, after flushing it was 0.97 mg/l.
- H. O. did a locate of water lines in the Benchmark island and at 865 Paragon Drive.
- Pete Steinhauer alerted us of a flashing light at the pump house. We checked it out and found the water level in the big storage tank near empty. The full indicator was shorted.
- We worked with Pete O'Brian on correcting the problem.
- We checked into a high monthly reading at 16 Ponderosa Drive, customer # 122, and found the meter running fast. We checked it out with the owner and determined he had a leak in the irrigation system.

Frank noted that Dick was absent because he was helping with the installation of the remote modifications to the meters. About 10 have been completed and this work is in progress. The water storage tank problem was traced to a shorted out sensor due to a settling problem and this was repaired. Pete Steinhauer noticed the red light flashing on the pump house and promptly notified us. The tank was extremely low and could have been a large problem had it gone dry. Because of his diligence in notifying us Nick Bennett made the motion that we give Mr. Steinhauer a Visa gift card in the amount of \$100 for service to the district. Rick Moeller seconded the motion which passed unanimously. Mark will purchase the gift card for Mr. Steinhauer. Frank noted that the grass around the pump house needs to be trimmed and that he could do this. It was decided that we could hire a landscape person who could do this. Rick Moeller will contact the appropriate people to do this job on a timely basis. Frank also brought up that both he and Dick are getting closer to retirement.

#### **WEBSITE**

The website was updated with a description of the remote meter reading upgrade.

#### **BENCHMARK DRIVE**

No new news on the leak in Benchmark was reported.

#### **LOW-HIGH PRESSURE INTERCONNECT**

The area has still not been reseeded, although it was noted that native grass and weeds are beginning to cover the area.

#### **ENGINEERING FOR LOT 8 EXTENSION AND BEYOND**

The contract forms are in the process of being constructed and once these are completed and signed the project can proceed.

#### **UNFINISHED BUSINESS**

##### **REMOTE METER READING AND REMOTE MONITORING**

The meters are in the process of being upgraded. Nick noted that he will contact a construction company to verify that the heat/air conditioning unit can be installed in the pump house. Once the remote reading devices are installed the antenna system will be tested to see if a roof antenna may be necessary. Software will have to be modified to use the billing program with the remote meter reading software. Nick will monitor this. He will also facilitate the migration to a Comcast broadband connection and also a new phone carrier which will provide more function for less cost. These modifications will be part of the capital expense associated with the remote meter reading project.

##### **STATE INSPECTION**

##### **Tank Repairs**

The necessary tank repairs to the vent system have been completed.

##### **Cross Connection Agreements**

Lynne had separated the cross connect agreements so that the properties that have changed hands can be identified. Mary will identify the addresses involved. Ultimately, we will put these on the District's according to customer number and we may need Dick Lyons (legal) to review our current cross connect form. Once this is done, we may need to have new forms signed and filed appropriately with the county.

##### **New Business**

##### **CCR**

Nick will put the CCR on the website after receiving it from Lynne and he will include the link to the Lafayette CCR.

##### **Directors Comments and other matters to come before the Board**

No comments were noted.

##### **Adjourn**

A motion was made to adjourn by Nick Bennett, seconded by Rick Moeller and unanimously approved. The meeting was adjourned at 5:59 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 14 June 2011.

[secretary@eastboulderwater.com](mailto:secretary@eastboulderwater.com)