



# EAST BOULDER COUNTY WATER DISTRICT

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## BOARD OF DIRECTORS REGULAR MEETING

ST. AMBROSE EPISCOPAL CHURCH

11 July 2011

The meeting was called to order by Mark Johns at 4:05 PM. Those in attendance were the board members (Nick Bennett and Bob Champ) and water system operators Frank Hauke and Dick Winters. John O'Brien (representative from Boulder Water Well) was present. Mary Wagner (Bookkeeper) was also present. Lynne Deane and Rick Moeller were absent (excused).

### PUBLIC COMMENTS

No members of the public were present.

### SECRETARY'S REPORT

The minutes of the 13 June 2011 meeting were discussed. Nick Bennett made the motion that we approve the minutes of the 13 June 2011 meeting. Mark Johns seconded the motion, which was approved unanimously.

### REPORTS FROM CONSULTANTS AND COMMITTEES

#### FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L budget vs. actual, P&L YTD comparisons and the transaction report). Mary also e-mailed a Construction Expenses Spreadsheet and the usage comparison spreadsheet.

The switching of the phone service from Qwest to phone.com is completed and the cost incurred was charged to maintenance. It was decided to place some of the peripherals associated with the meter reading (software, router, etc.) into the capital cost for the meter reading project. Mary will check with Dan Schwommer (auditor) if it is okay to do this. Nick will get the necessary invoices to Mary.

The transactions were reviewed and approved. The bill from Lafayette has not been received so the meter reading on the master meter is not accurate on the water usage comparison spreadsheet. Terry Kenyon has not contacted us as of yet as to whether we can remote read the master meter.

#### OPERATIONS REPORT (FRANK HAUKE AND DICK WINTERS)

- We put in 1.0 hrs monitoring, 6.0 hrs maintaining the system and 45 hrs on the new readout system from June 7, 2011 thru July 4, 2011.
- We read the water meters using a combination of the new and old readout system the last week of June.
- We did an outline fire hydrant at 335 Majestic View. Water was clear. Initially Cl. was 0.07 mg/l, after flushing it was 0.23 mg/l.
- We have converted all water meters except for four non-connected households to the new readout system.
- We have not done anything at the Lafayette meter. It is still the old readout system.
- A session is planned July 18 to install the readout unit at the pump house and give instructions on using it.
- I worked with Pete O'Brien replacing the meter pit bonnet at 4 Bench Mark.

- We replaced the metal cover on the ladder opening at the pump house.

Frank noted that we will need 4 more remote read meters plus at least one spare. He is meeting with Don Kluth (Kepner) regarding the remote reading and review the problems with reading six of the meters. Overall, the project is going well. Nick will get an agenda for the 18 July meeting with Don and e-mail the details of the meeting to the Board.

Frank noted that one customer had extremely high water usage and that the meter was recording about a constant 2 gal./min. usage. Frank tried to notify the homeowner but had no success. Mary will e-mail the homeowner to make sure this usage is warranted.

One meter in Benchmark was reading (unknowing to us) in cubic feet of water instead of gallons (about 7.5 gal. /cu.ft.). It was decided that we would not attempt to recoup the cost but Mark will contact the homeowner notifying them of the change to gallons instead of cubic feet.

## **WEBSITE**

The website was updated with the normal updates. Bob Farmers memorial was removed from the website. The CCR is now on the website and a note will go out with the July bill noting that it is on the website.

## **BENCHMARK DRIVE**

No new news on the leak in Benchmark was reported and this item will be removed from the agenda pending new news.

## **HIGH-LOW PRESSURE INTERCONNECT**

It is assumed that reseeded of the area will be delayed until fall and then the retained funds will be released. If reseeded can't be accomplished until next spring, it was decided we could release the remaining funds to the contractor.

## **ENGINEERING FOR LOT 8 EXTENSION AND BEYOND**

Mark has received the reimbursement agreement from Dick Lyons (legal) and will forward it to the Lot #8 homeowner.

## **UNFINISHED BUSINESS**

### **REMOTE METER READING AND REMOTE MONITORING**

Nick is in the process of getting the computer on line installing the security software. He is looking into the possibility of backing the system up via the network. The phone service has now been switched and is operative.

### **STATE INSPECTION**

#### ***Cross Connection Agreements***

Mary had an original homeowner list of residences that had Cross Connect Agreements. Mark will find out from Dick Lyons whether these agreements are binding to the property or must be refilled when the property changes hands. Depending on the answer to this, new Cross Connect Agreements may have to be obtained.

## **NEW BUSINESS**

### **PUMP HOUSE IMPROVEMENTS**

Nick had a proposal from Tiburon Builders LLC-Andrew McMullin for renovation of the pump house. The cost would be \$4,810 plus the cost of the AC unit. The proposal was discussed and it was decided that we could go forward with the project. An appropriate AC/heating unit will be researched by Nick and it is thought to be on the order of \$1500 to \$2000. Total cost of the project would then run on the order of \$7,000.

Bob Champ made the motion that we contract with Tiburon Builders LLC-Andrew McMullin to renovate the pump house as per his proposal dated 7/8/2011, plus up to \$2,000 for an air conditioner/heater. Mark Johns seconded the motion, which was approved unanimously.

Mark will sign the proposal and make sure that the appropriate insurance certificate is in place.

Some of the old equipment being stored in the pump house (transformer, etc.) will be given to Boulder Water Well as they have kindly agreed to take it. The grass has been cut around the pump house and we will discuss the schedule for doing this with Rick at the next meeting.

**INCLUSION HEARING**

We have received a petition for inclusion from 7550 Spring Drive, Boulder, CO 80303. This property is between residences already in the District and therefore, is easily serviceable. It was decided by the Board to schedule an Inclusion Hearing at our next regular meeting in August. We will notice the hearing in the Daily Camera.

Nick Bennett made the motion that we schedule an Inclusion Hearing for 7550 Spring Drive, Boulder, CO 80303 for our next regular monthly meeting on August 8, 2011. Bob Champ seconded the motion, which passed unanimously.

**SYSTEM CONNECT FEE**

Mark noted that properties in the district have now paid about ten years on the bonds which financed the infrastructure of the district. Properties which now (or will in the future) include are not being charged for the full cost of the infrastructure and we may want to recoup some of the cost in the inclusion process. This will be discussed in future meetings when the full Board is present.

**DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD**

No comments were noted.

**ADJOURN**

A motion was made to adjourn by Nick Bennett, seconded by Bob Champ and unanimously approved. The meeting was adjourned at 5:54 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 12 July 2011.

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