



# EAST BOULDER COUNTY WATER DISTRICT

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## Board of Directors Regular Meeting

St. Ambrose Episcopal Church

8 AUGUST 2011

The meeting was called to order by Mark Johns at 4:05 PM. Those in attendance were the board members (Nick Bennett, Lynne Deane and Bob Champ) and water system operators Frank Hauke and Dick Winters. Peter O'Brien (representative from Boulder Water Well) was present. Mary Wagner (Bookkeeper) was also present. Rick Moeller was absent (excused).

### PUBLIC COMMENTS

No members of the public were present.

### SECRETARY'S REPORT

The minutes of the 11 July 2011 meeting were discussed. Lynne Deane made the motion that we approve the minutes of the 11 July 2011 meeting. Nick Bennett seconded the motion, which was approved unanimously.

### REPORTS FROM CONSULTANTS AND COMMITTEES

#### FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L budget vs. actual, P&L YTD comparisons and the transaction report). Mary also e-mailed a Construction Transaction Expenses Report and the usage comparison spreadsheet.

Kepner has been paid for the Radio Read Meters although the project has not yet been completed. The Lafayette water bill has not been received for the last month's usage. There was a service charge fee for the old bonds which Mary is questioning since those bonds have been retired.

The transactions were reviewed and approved.

#### OPERATIONS REPORT (FRANK HAUKE AND DICK WINTERS)

- We put in 1.0 hrs monitoring, 5.0 hrs maintaining the system and 20.5 hrs on the new readout system from July 4, 2011 thru July 29, 2011.
- We read the water meters using a combination of the new and old readout system on July 29, 2011.
- We did an E-Coli sample at 881 Spring Drive. Cl measured 1.20 mg/l, sample passed.
- We did an outline fire hydrant at 555 Apollo Drive. Water was rust colored. Initially Cl. was 0.19 mg/l, after flushing it was 0.32 mg/l.
- Pete O'Brien and I replaced the meter at 738 Skyway Drive.
- We worked on a complaint of low pressure at 5 Bench Mark. There is a problem with their irrigation system, which we did not isolate.

Frank and Peter O'Brien noted that the pump house has been cleaned out and the chemical tank can be used by one of Peter's clients. There are still about 3 or 4 meters that need to be converted to the radio read system. Frank estimated that about 70

meters can now be read from the pump house but a large antenna will be needed to do the whole district. Kepner is still troubleshooting some of the problematic radio read meters.

## **WEBSITE**

The website was updated with the normal updates. The agenda is always posted on the web but needs to be posted on the pump house. This will be done for future meetings.

## **PARAGON DRIVE EXTENSION**

The reimbursement agreement has been signed by the homeowners and the project is ready to get underway. The construction company is reviewing the numbers and the insurance documents have been received. It is estimated that the project can be started in September.

## **UNFINISHED BUSINESS**

### **REMOTE METER READING AND REMOTE MONITORING**

Xcel poles have been looked into as possible sites for an antenna. Once the system is debugged we will learn whether we need a large antenna or if other options are more cost effective. The proper file needs to be created that will let the reading software communicate with the billing software. We are still at least a month away from being fully operational. Nick will update Terry with the project progress.

### **STATE INSPECTION**

#### *Cross Connection Agreements*

Dick Lyons (legal) reviewed the agreement and added a phrase which would link the property to the agreement. Nick will update the agreement with the legal addition and post on the website. Property owners will now have to be mailed the updated agreement and sign and return it. We will then file the documents with the county clerk so that upon exchange of property the new owner is aware of the agreement.

### **PUMP HOUSE IMPROVEMENTS**

The county wanted the upgrade to include R-19 insulation which meant going to 2x6 inch walls. This, of course, is not an option and the contractor will pursue another course of action involving an energy audit. This process may include an attic fan, R-38 attic insulation, double pane window and programmable thermostat. The project is on-going.

## **NEW BUSINESS**

### **INCLUSION HEARING FOR 7666 SPRING DRIVE AND 7550 SPRING DRIVE**

Nick Bennett made the motion that we open an inclusion hearing for the above referenced properties. Lynne Deane seconded the motion, which was passed unanimously.

The Tambllyn Property at 7550 Spring Drive was discussed. All paper work and the inclusion fee have been submitted. The inclusion hearing for the property was noticed in the Daily Camera. Because this property is currently on a main water line it would be easily served. It was decided that it would be in the District's best interest to serve this property.

Mark Johns made the motion that we include 7550 Spring Drive in the East Boulder County Water District. Lynne Deane seconded the motion, which passed unanimously.

The Hess Property at 7660 Spring Drive was then discussed. Again, all paperwork and the inclusion fee have been submitted. The inclusion hearing for the property was noticed in the Daily Camera. Again, the property is adjacent to a water main and would be easily serviced. It was therefore decided to include this property in the District.

Mark Johns made the motion that we include 7666 Spring Drive in the East Boulder County Water District. Lynne Deane seconded the motion, which passed unanimously.

Mark will generate the Board order for inclusion for the properties and then forward to Dick Lyons so that the inclusion can be finalized.

Nick Bennett made the motion that we close the inclusion hearing. Lynne Deane seconded the motion, which passed unanimously.

**SYSTEM CONNECT FEE**

Mark contacted Terry as to whether a system connect fee was something other water districts have done. Terry said that this has been done. Discussion then ensued as to whether we would try and recoup some of the cost of the infrastructure when properties in the service area wish to include. Arguments on both sides of the question were discussed. At this time it was decided to table the discussion until the full board was present.

**DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD**

No comments were noted.

**ADJOURN**

A motion was made to adjourn by Robert Champ, seconded by Lynne Deane and unanimously approved. The meeting was adjourned at 6:03 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 8 August 2011.

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