



EAST BOULDER COUNTY WATER DISTRICT

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Board of Directors Regular Meeting

St. Ambrose Episcopal Church

12 SEPTEMBER 2011

The meeting was called to order by Mark Johns at 4:03 PM. Those in attendance were the board members (Nick Bennett, Rick Moeller, Lynne Deane and Bob Champ) and water system operators Frank Hauke and Dick Winters. Peter O'Brien (representative from Boulder Water Well) was present. Mary Wagner (Bookkeeper) was also present.

PUBLIC COMMENTS

No members of the public were present.

SECRETARY'S REPORT

The minutes of the 8 August 2011 meeting were discussed. Nick Bennett made the motion that we approve the minutes of the 8 August 2011 meeting. Rick Moeller seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L budget vs. actual, P&L YTD comparisons and the transaction report). Mary also e-mailed a Construction Transaction Expenses Report and the usage comparison spreadsheet.

The Lafayette water bill was received for the last month's usage and was \$14,603. Landscape maintenance around the pump house was over \$150 which included three mowings. This was thought to be more than needed so Rick will contact them about reducing to once per month. Four extra radio read meters were purchased from Kepner for our inventory. Overall, we are on budget for the current year. The transactions were reviewed by Mary and approved by the Board.

Because of the construction projects this year, the Board thought it wise to request an audit. Mary will contact Dan Schommer asking if he would do the audit. She will request that it be done in a timely fashion.

OPERATIONS REPORT (FRANK HAUKE AND DICK WINTERS)

- We put in 1.0 hrs monitoring, 8.0 hrs maintaining the system, 15.0 hrs on the new readout system and 1.5 hrs. on new pipeline from July 30, 2011 thru September 5, 2011.
- We read the water meters using a combination of the new and old readout system on August 31, 2011.
- We did an E-Coli sample at 738 Skyway Drive. Cl measured 1.39 mg/l, sample passed.
- We did an outline fire hydrant at 7529 Skyway Ct. Water was light rust color. Initially Cl. was 0.79 mg/l, after flushing it was 1.17 mg/l.
- H. O. worked with Cummings on the generator.
- Checked the meter at 160 Ponderosa Drive, no leak was found.
- Attended a meeting with Terry Kenyon and observed construction of the extended pipeline Paragon Drive. Observed the pressure test of pipeline and submitted an E-Coli sample from new hydrant at end of line.
- Frank received a call from Jesse Aweida about the status of lot 22. He directed him to Mark Johns.
- Frank will be out of state from September 27 through October 13.

- H. O. and Frank are making official their retirement. We can discuss our future with the district.

Frank noted that 88 of the 124 meters were able to be read at the pump house with the antenna on a 17 foot pole. The others had to be read by driving through the District with the base station in a vehicle. These meters were located in Benchmark, Majestic View and on Skyway Court. Frank noted that the system was still being debugged and that it might be some time before reading will be routine. Nick noted that the software for billing was still being developed. Peter will be responsible for reading the meters next month as Frank and Dick will relinquish this responsibility. Frank and Dick will still be available for consulting and some routine procedures.

WEBSITE

The website was updated with the normal updates. Nick will also post future agendas at the pump house.

PARAGON DRIVE EXTENSION

The project is almost finished. Frank noted that the working relationship with Blanco was excellent and the project went well for the most part. Rick noted that the ditch in front of his house is now much deeper with no shoulder for placement of his garbage cans. He brought this to Blanco's attention and will see if it can be corrected. Also, Mark will talk to the Kell's regarding the landscaping of the water main area. It may be redundant to landscape prior to their construction so Mark will see if we can retain the money assigned to this and reimburse the Kell's when their construction is finished.

UNFINISHED BUSINESS

REMOTE METER READING AND REMOTE MONITORING

The project is still being debugged and is on-going.

STATE INSPECTION

Cross Connection Agreements

Mary has obtained the tax listing of the homeowners in the district. Nick will construct a cover letter to the cross connect agreement and we will mail them to the homeowners for their signatures. This will be a separate mailing and we will enclose stamped return envelopes for the forms. It is imperative that homeowners understand that there can not be any connection between wells and the District's water and that irrigation systems must be appropriately isolated from the potential of contamination. These records will be filed with the County Clerk.

PUMP HOUSE IMPROVEMENTS

Nick has received new bids for the pump house renovation which included an energy audit. The worst case scenario came in at about \$7300. Rick Moeller made the motion that we go ahead with the renovation with the cost not to exceed \$8000. Lynne Deane seconded the motion, which passed unanimously.

Nick will e-mail the proposal to the Board.

SYSTEM CONNECT FEE

Mark contacted Terry for an explanation as to how other districts handle this fee. Terry noted that other districts calculate the homeowners equity in the infrastructure and based on this number derive a System Connect Fee. There was discussion for both pro and con positions related to this fee. The matter was tabled for discussion at future meetings.

NEW BUSINESS

APPOINTMENT OF BUDGET OFFICER FOR 2011

Bob Champ made the motion that we appoint Mary Wagner budget officer for the 2011 Budget. Nick Bennett seconded the motion, which was passed unanimously.

Mary will have a draft budget for our review at our next regular meeting in October.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

No comments were noted.

ADJOURN

A motion was made to adjourn by Rick Moeller, seconded by Mark Johns and unanimously approved. The meeting was adjourned at 6:30 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 13 September 2011.

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