



EAST BOULDER COUNTY WATER DISTRICT

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Board of Directors Regular Meeting

St. Ambrose Episcopal Church

14 NOVEMBER 2011

The meeting was called to order by Mark Johns at 4:02 PM. Those in attendance were the board members (Nick Bennett, Rick Moeller, Lynne Deane and Bob Champ) and Water System Operator Peter O'Brien (representative from Boulder Water Well). Dick Winters and Frank Hauke were also present as consultants and retiring operators. Mary Wagner (Bookkeeper) was also present.

PUBLIC COMMENTS

No members of the public were present.

SECRETARY'S REPORT

The minutes of the 10 October 2011 meeting were discussed. Rick Moeller made the motion that we approve the minutes of the 10 October 2011 meeting. Lynne Deane seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L budget vs. actual, P&L YTD comparisons and the transaction report). Mary also e-mailed a Construction Transaction Expenses Report and the usage comparison spreadsheet.

The bond payment is due next month and will be handled by Mary. It was decided that the meter at 292 Paragon should be locked until the water to the residence is connected. Mary filled out a Government Survey for the District.

Mary presented the transactions for the month and the transactions were reviewed and approved by the Board.

The budget remains on target year to date.

OPERATIONS REPORT (BOULDER WATER WELL – PETER O'BRIEN)

| Date | Service |
|----------|---|
| 10/04/11 | Greased Booster Pumps |
| 10/05/11 | Added oil to compression #2 |
| 10/11/11 | Checked and reset 40 hp booster pump |
| 10/31/11 | Read Meters (route problems) |
| 10/31/11 | Replaced MXU at Dick Winters House. Most Mondays system checked by Dick. Monthly running average of chlorine = .75 mg/l with the minimum being .37 and the maximum being 1.14. |
| 11/01/11 | Collected water sample at 7380 Panorama (passed). Cl2 Free =.37 |
| 11/01/11 | Installed meter @ 292 Paragon |
| 11/09/11 | System checked by Dick Winters |

WINTERS/HAUKE STATUS REPORT - SEPTEMBER, OCTOBER & NOVEMBER 2011

- We put in 2.5 hrs monitoring, 4.5 hrs maintaining the system and 3.5 hrs on the new pipeline from September 6 thru November 6, 2011.
- Frank observed the pressure test and turned in a water sample for the new pipeline.
- We did an outline hydrant on September 16 at 11 Bench Mark. Color was rusty; cl was 0.48 mg/l before flushing then 1.04 mg/l after flushing.
- We did an outline hydrant on October 18. Color was clear; cl was 0.13 mg/l before flushing then 0.49 mg/l after flushing.
- Added oil to air compressor # 2.
- H. O. fixed a problem with the 40 hp pump.
- We marked the water line at 7225 Empire Drive.

It was decided that Frank and Dick would continue with some of the responsibilities for the District. These are the testing of the outlying hydrants, pump house maintenance, updating of procedures and line locates. Boulder Water Well will do all e-coli tests as they are the certified operators. They will also do all of the meter reading and repair, change and install meters. They will issue a letter of authorization for Frank and Dick to do all testing except for e-coli. The phone system will remain the same for now with calls routed through Frank and Dick and they will contact Boulder Water Well if necessary. The log sheet in the pump house will be used by all operators and an inkjet printer/copier will be purchased for the pump house.

WEBSITE

The website was updated with the normal updates. The meter reading laptop computer has also been updated.

PARAGON DRIVE EXTENSION

The project was finished on 9/8/2011. Seeding has been accomplished and will be monitored.

UNFINISHED BUSINESS**REMOTE METER READING AND REMOTE MONITORING**

The remote reading was again used to read most of the meters in the district. Some meters remain problematic and are read on a manual basis. The training session with Sensus is scheduled for 12/19 to 12/21. We should receive a syllabus from Don Kluth regarding the training session. The billing interface is still not in place.

STATE INSPECTION***Cross Connection Agreements***

104 Agreements have been returned. These will be signed and given to Nick for further handling. The recent inclusions will also receive the agreement forms.

PUMP HOUSE IMPROVEMENTS

The permit has been granted and work may be started this week. Construction may take two weeks.

SYSTEM CONNECT FEE

This discussion was tabled until the next meeting.

NEW BUSINESS**2012 BUDGET HEARING**

Lynne Deane made the motion that we open the Budget Hearing. Mark Johns seconded the motion, which passed unanimously. The Budget Hearing was noticed in the Daily Camera on 27 October 2011.

The 2012 Budget had been e-mailed to the board by Mary Wagner (Budget Officer). Mary noted that she added \$1500 for an IT Consultant. Nick noted that Lafayette Water rates will rise by 5% for the upcoming year. This rate increase should not be a concern for this budget.

Rick Moeller made the motion that we adopt the budget for the Water Enterprise Fund and the Debt Service Fund for 2012. Mark Johns seconded the motion, which passed unanimously.

Mark Johns made the motion that we pass the resolution to appropriate sums of money for the Water Enterprise Fund and the Debt Service Fund for the year 2012. Lynne Deane seconded the motion, which was unanimously approved.

Mark Johns made the motion to approve the resolution to certify the mil levy at 16.758 mills for the year 2012. Rick Moeller seconded the motion, which was unanimously approved.

Mark Johns made the motion that we adopt the budget message for the Water Enterprise Fund and the Debt Service Fund for 2012. Lynne Deane seconded the motion, which was unanimously approved.

The President signed the necessary documents and Mary will send the appropriate documents to the Division of Local Governments and the County Assessor.

Rick Moeller made the motion that we close the Budget Hearing. Lynne Deane seconded the motion, which passed unanimously.

Nick will place the budget documents on the website.

2012 WATER RATES

Nick will generate scenarios on water rates that will assure our meeting our budget water rate revenue and we will review next month.

SCHEDULING OF INCLUSION HEARING FOR 954 SPRING DRIVE

A petition for inclusion has been received for 954 Spring Drive. An inclusion hearing will be scheduled for the next regular meeting in December and noticed in the Daily Camera.

NICK BENNETT RESIGNATION/ APPOINTMENT OF NEW DIRECTOR

Nick announced his resignation as a director at the meeting because of personal reasons. He will affirm this in writing. Nick has been a valuable member of the Board. He will continue as the IT consultant for the District. A message announcing the need for a new director will go out in the monthly billing.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

No comments were noted.

ADJOURN

A motion was made to adjourn by Rick Moeller, seconded by Lynne Deane and unanimously approved. The meeting was adjourned at 6:21 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 15 November 2011.

secretary@eastboulderwater.com