



EAST BOULDER COUNTY WATER DISTRICT

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Board of Directors Regular Meeting

St. Ambrose Episcopal Church

14 MAY 2012

CALL TO ORDER

Mark Johns called the meeting to order at 4:03 PM. Those in attendance were board members Mark Johns, Rick Moeller, Bob Champ and Lynne Deane. Bill Hofgard's absence was excused. Operations consultants Dick Winters and Frank Hauke were present as well as, Nick Bennett (IT Consultant) and Peter O'Brien (Boulder Water Well Operator). Mary Wagner (Bookkeeper) arrived later. No members from the public were present.

SECRETARY'S REPORT

Mark pointed out corrections to the minutes. The revised minutes will be sent to Nick Bennett for posting on the website. Rick Moeller made the motion that the minutes of the April 9, 2012 meeting be approved as corrected. Bob Champ seconded, and the motion carried.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the March/April 2012 P&L and Budget comparison statements to Board members prior to the meeting. The Board reviewed transactions and noted that water consumption was up for the past month. The Board approved all transactions. Mary will deposit the latest County Tax revenue check of \$29,000 into the Colotrust account.

Regarding the Lot 8 extension refund, Mary will write a letter to the Lot owner explaining that in the course of the audit it was discovered the District had overpaid the contractor, consequently he had overpaid. The letter will include the refund and a breakdown of the accounting.

OPERATIONS

Winters / Hauke Status Report

- 1½ hours maintaining the system weekly from April 5th to May 7th.
- ½ hour working, Dick read the meter at 7251 Panorama Drive because it had been sold.

Boulder Water Well Report

- 4/30/12 Performed meter readings
- 5/2/12 Collected potability sample at 7555 Spring Drive – Passed
- 5/2/12 Prepared meters changed list
- 5/2/12 Looked at the house 1027 Paragon. The meter pit is in but no meter and no caps have been installed. The plumber was working on the house. The meter won't be installed until the house construction is complete.

Upcoming issues

Per CDPHE requirements, we'll have to sample for lead and copper between 6/1 and 9/30/13.

We anticipate this will cost approximately \$800.00. Frank will give Pete a copy of the last report and an outline of sampling and testing procedures.

Pete will be on vacation and not available for the May meter readings. His brother John O'Brien and Don Kluth or Nick will do the readings.

Meters Changed

5/31-7/1/11	7/1-7/29/11	7/29-8/31/11
1 Benchmark (3/4")	738 Skyway Dr (3/4")	7496 Panorama (3/4")
4 Benchmark (3/4")		7527 Skyway Ct (3/4")
7351 Panorama (3/4")		7534 Skyway Ct (3/4")
7527 Skyway (3/4")		1029 Paragon (3/4")
504 Paragon (3/4")		821 Spring Dr (5/8")
7214 Spring Ct (3/4")		954 Spring Dr (5/8")

Yoke size for 3/4" meters is 9 inches

Yoke for 5/8" meters is 7.5 inches

It appears that all meters installed when the District was formed were 3/4. Mark will check with Terry Kenyon.

IT REPORT

Nick e-mailed a summary of work accomplished during the last month. This report will be added to the minutes during posting on the web site.

UNFINISHED BUSINESS**REMOTE METER READING**

Final testing of the Sensus AutoRead program and implementation of the billing program will be postponed until the June meter reading when Pete will be back from vacation.

MAINTENANCE AGREEMENT

It is believed that no formal contract between the District and Sensus exists detailing terms of the annual maintenance agreement. Nick will ask Sensus for a signed copy. Based on the contract status he will continue negotiations to reach a mutually agreed upon start date. The District has received another bill from Sensus. Mark will email Rhonda Alison at the Sensus billing department to explain the payment delay.

CROSS CONNECTION AGREEMENTS

Mary had received 3 additional signed Agreements but 5 are still missing. Four of the missing are also behind in payments. Three customers have bills that are at least 8 months past due.

INSURANCE REVIEW

Bill and Mark met with Gary Grenzke to review the District's policy and limits. They both agreed that Gary is representing us well and we should continue to work with him rather than switch to the Pool. Based on their policy review and comparisons with other districts, Mark recommended we do not add earthquake insurance because of the minimal risk in our area. He did, however, suggest we shift the coverage on the tank to the pump house where we are more vulnerable.

The Board decided to have Terry Kenyon calculate the replacement value of the pump house and equipment for insurance purposes, and also to develop a plan for emergency water delivery in case of catastrophic loss.

AUDIT

Mary has sent all requested information to the CPA. Work on the audit was finally started and is due June 30th.

Mark will email Dan letting him know we are being pressured by Standard & Poor, which could affect our Bond rating, and so completion by the due date would be appreciated.

ELECTION

Bob Champ took the Oath of Office for his new term. Bill Hofgard will take the Oath after he returns from vacation on May 24th. Rick will then send the documentation to our attorney for his signature and submittal to State.

HIGH-LOW INTERCONNECT SEEDING

Lou Barnes, the homeowner at the corner of Barcelona and Paragon has seeded and watered the construction area and the seed has germinated. He is planning to continue maintenance. Lynne will get a receipt from Lou Barnes for seeding costs and forward it to Mary for reimbursement by the District.

NEW BUSINESS

Rick will order an EBCWD jacket for new Board member Bill Hofgard.

ADJOURNMENT

A motion was made to adjourn by Lynne Deane, seconded by Mark Johns and unanimously approved. The meeting was adjourned at 5:51 PM.

The secretary respectfully submits the above.

Lynne Deane, May 31, 2012.