



EAST BOULDER COUNTY WATER DISTRICT

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Board of Directors Regular Meeting

St. Ambrose Episcopal Church

8 OCTOBER 2012

Mark Johns called the meeting to order at 4:03 PM. Those in attendance were the board members (Rick Moeller, Lynne Deane, Bill Hofgard and Bob Champ). Dick Winters and Frank Hauke were present as the in district operators. Peter O'Brien (Boulder Water Well Operator) was present. Mary Wagner (Bookkeeper) and Nick Bennett (IT consultant) were also present.

PUBLIC COMMENTS

No members of the public were present.

SECRETARY'S REPORT

The minutes of the 10 September 2012 meeting were discussed. Rick Moeller made the motion that we approve the minutes of the 10 September 2012 meeting. Bill Hofgard seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L budget vs. actual, P&L YTD comparisons and the transaction report) . Mary also e-mailed the water usage comparison spreadsheet.

Mary reviewed the transaction spreadsheet and the board approved the transactions. Water Revenue will run ahead of budget for the year. Lafayette has a 5% increase on water for 2013 and this will be accounted for in our 2013 budget and reflected in our 2013 water rates. Mary reviewed the tiered Lafayette billing structure.

OPERATIONS REPORT

Winters/Hauke Status Report - October 2012

- We put in 2.0 hr monitoring and 2.0 hrs maintaining the system from September 7, 2012 through October 7, 2012.
- We did an outline fire hydrant at 335 Majestic View. Water was rusty: cl was 0.07 mg/l before flushing then 0.38 mg/l after flushing.

Frank received a water equipment catalog, which we will keep in the pump house.

Boulder Water Well – 9/1/12 – 10/1/12

Date	Service
9/5/12	Took water sample for coliform and e-coli at 7316 Empire Drive
10/1/12	Worked on data file and took meter readings. Met with Kepners on remote reading. Took water sample at 966 Paragon Drive for coliform and e-coli.

All water samples passed.

IT REPORT

Nick e-mailed a summary of the work accomplished during the last month. This included maintaining the website and doing IT Maintenance. His report is added to the minutes during the posting on the website. Nick is going to e-mail the instructions for utilizing the board's e-mails on the websites. Mark will order printer paper for the pump house.

UNFINISHED BUSINESS

REMOTE METER READING

The status of this project is summarized in Nick's report attached to the minutes on the website. The meters were successfully read and transferred to Mary via the billing program. We are now capable of reading meters routinely in this manner. Nick is finalizing a procedure document for accomplishing this task.

CROSS CONNECTION AGREEMENTS

Mark has extended the margins on the agreements so the county can scan them so that they can be added to the Homeowners records.

NEW BUSINESS

2013 PRELIMINARY BUDGET

Mary went through the preliminary budget by line item. We plan to do an audit exemption for 2013. Water purchase and revenue will be adjusted to include the Lafayette 5% increase. Other line items were reviewed and adjusted accordingly.

Mary then reviewed the debt service fund budget. Because we have excess funds from the refinancing of the bonds we can apply this so that the increase in the bond payments as shown in the mill levy will be alleviated. By doing this the homeowners will not see large jumps in the mill levy. Mary will adjust this appropriately so that the mill levy for 2013 will be around 18 mills.

A Budget Hearing notice will be published in the Daily Camera noting the hearing will be at the next regularly scheduled board meeting.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

The December meeting was discussed as to food, etc.

Also discussed with respect to our budget was Nick's proposal for IT costs for the upcoming year, which was more than we had appropriated. Discussion on how we could minimize this cost ensued. Because we pay for meeting time with respect to operators and consultants we discussed if these times could be minimized or even omitted unless necessary. It may be feasible to have our IT consultant attend meetings on an as needed basis. By doing this we could budget \$2500 for IT consultant fees for 2013. Lynne Deane will draft a response to our IT consultant's proposal, which had an hourly rate increase and numerous projects for the Board's consideration.

Mark also noted that the pump house gutters were in need of painting and he will find someone to do that work. Cost should be minimal.

ADJOURN

A motion was made to adjourn by Rick Moeller, seconded by Bill Hofgard and unanimously approved. The meeting was adjourned at 7:18 PM.

The secretary respectfully submits the above.

Bob Champ, 9 October 2012.

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