

EAST BOULDER COUNTY WATER DISTRICT

P.O. Box 18641, BOULDER, COLORADO 80308-1641
303.554.0031 ♦ WWW.EASTBOULDERWATER.COM

Board of Directors Regular Meeting

St. Ambrose Episcopal Church

10 JUNE 2013

Mark Johns called the meeting to order at 4:04 PM. Those in attendance were the board members (Lynne Deane, Rick Moeller, Bill Hofgard and Bob Champ) and Peter O'Brien (Boulder Water Well Operator). Mary Wagner (Bookkeeper) was also present.

PUBLIC COMMENTS

No members of the public were present.

SECRETARY'S REPORT

The minutes of the 13 May 2013 meeting were discussed. Rick Moeller made the motion that we approve the minutes of the 13 May 2013 meeting. Lynne Deane seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L budget vs. actual, Monthly income and expense comparisons and the transaction report). Mary also e-mailed the water usage comparison spreadsheet.

Mary reviewed the financial statements and the transactions, which the board approved. Mary also noted the discrepancy between the water usage noted on the Lafayette Master Meter and the total of our customer's meters (191K gallons). We will keep watch on this number as it has occurred only at this high a number once before.

WATER SYSTEM OPERATIONS REPORT: 05/11/13 – 06/07/13

5/13/13

- Board Meeting
- Locate request 11 Benchmark

5/15/13

- Pump house check 0.60 mg/l
- Generator started due to under voltage 5-14-13 7:03 am
- Power restore before switching to generator

05/22/13

- Pump house check 0.89 mg/l outgoing
- Updated Windows & Adobe

05/31/13

- Pump house check 0.60 mg/l outgoing
- Java & HP updates
- Change meter at 7413 Spring Drive - new 75346582 Ipearl 3/4"
- Meter readings-All successfully read remotely

06/04/13

- Locate 7531 Spring Drive
- Pump house check

06/05/13

- Pull e-coli sample 7641 Spring Drive 0.91 mg/l

IT REPORT

Nick e-mailed a summary of the work accomplished during the last month. No maintenance was performed during the month. The report is attached to the minutes during on line posting.

UNFINISHED BUSINESS

Update on Insurance Coverage

Bill Hofgard had a hand out summarizing the changes to our insurance policy. It is now pending endorsement.

NEW BUSINESS

No new business was discussed.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

Mark reviewed a memo he received regarding the State's drought mitigation task force. This task force may place further restrictions on water districts.

Lynn will do the CCR (Consumer Confidence Report) again this year.

Peter will do the lead and copper mandatory testing this year. He will contact the homeowners that will provide the samples.

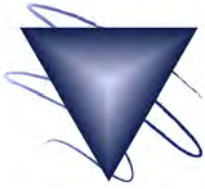
ADJOURN

A motion was made to adjourn by Mark Johns, seconded by Rick Moeller and unanimously approved. The meeting was adjourned at 4:47 PM.

The secretary respectfully submits the above.

Bob Champ, 11 June 2013.

secretary@eastboulderwater.com



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June 10, 2013

Board of Directors
East Boulder County Water District
P.O. Box 18641
Boulder, CO 80308-0641

RE: *IT Consultant Status Report for June 10, 2013 Board Meeting*

Dear Board:

The following are the activities during this period. Activities performed through June 7, 2013 have been billed to the District.

Action Items

This section identifies any issues that require Board action or decisions. The issue(s) are summarized here, with details in the appropriate section of the report.

- 1) No issues at this time.

General IT Consulting Activities

- 1) Website Maintenance
 - a) Published the May 13, 2013 Meeting Minutes and requested change.
 - b) Published the May 2013 Financials.
 - c) Published the June 10, 2013 Regular Meeting Agenda.
 - d) Website Summary Statistics for May 2013:

Summary					
Reported period	Month May 2013				
First visit	01 May 2013 - 00:39				
Last visit	31 May 2013 - 23:16				
	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Viewed traffic	411	1281 (3.11 visits/visitor)	2857 (2.23 Pages/Visit)	3203 (2.5 Hits/Visit)	94.51 MB (75.54 KB/Visit)
Not viewed traffic			8091	8278	307.08 MB

- 2) IT Maintenance
 - a) None was performed this month.
 - c) E-Mail Processing
 - i) E-Mail Spam Processing
 - (1) Checked the various email accounts and cleaned out SPAM and spam-like emails.
 - ii) There is approximately 150MB of space available on the email server.

Operational Support

- 1) No activities this period.

General Support

- 1) No activities this period.

New Issues or Comments

- 1) No new issues or comments this period.

Sincerely,

J. Nicholas Bennett
Principal