



EAST BOULDER COUNTY WATER DISTRICT

P.O. Box 18641, BOULDER, COLORADO 80308-1641
303.554.0031 ♦ WWW.EASTBOULDERWATER.COM

Board of Directors Regular Meeting

St. Ambrose Episcopal Church

14 JULY 2014

Mark Johns called the meeting to order at 4:01 PM. Those in attendance were the board members Bill Hofgard, Rick Moeller, Lynne Deane and Bob Champ). Mary Wagner (Bookkeeper) and Peter O'Brien (Boulder Water Well Operator) were also present.

PUBLIC COMMENTS

No members of the public were present.

SECRETARY'S REPORT

The minutes of the 9 June 2014 meeting were discussed. Bill Hofgard made the motion that we approve the minutes of the 9 June 2014 meeting. Lynne Deane seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, Income & Expense by month, P&L YTD comparison, Income & Expenses annual budget vs. YTD actual and the transaction report). Mary also e-mailed the water usage comparison spreadsheet.

The financial statements and the transactions were reviewed and the board approved the transactions.

The tax money for the bonds was deposited in Colotrust.

SYSTEM OPERATIONS REPORT—6/9/14 TO 7/11/14

6/9/14	Board Meeting
6/11/14	<ul style="list-style-type: none"> ▪ Don / Kent 7302 Spring Ct. identify leak in water line after water meter, mark spot where water was surfacing Kent Hooper (Donald) ▪ Pump house check 0.73 mg/1 outgoing ▪ Flush hydrant 292 Paragon, 0.20 / 0.40 mg/1 and flushed 20 mins ▪ 370 Paragon 0.20 mg/1 start - flushed 5 min
6/18/14	<ul style="list-style-type: none"> ▪ Pump house check 0.69 mg/1 outgoing ▪ 7249 Spring Drive
6/25/14	<ul style="list-style-type: none"> ▪ Pump house check 0.84 mg/1 outgoing ▪ Pump house annual maintenance: Greased all 6 bearings (2) each, motor (2) shots each bearing, exercise gate valves at pump house, checked air compressor oil, (all streamers were cleaned 3-12-14), cleaned air filters, verified operation of solenoid valve, pressure relief & pressure reducing valves ▪ Cycled, painted & marked 6 buried gate valves
6/30/14	<ul style="list-style-type: none"> ▪ Meter reads, all read except 7780 Spring Drive ▪ Locate 6 Benchmark ▪ Pump house check 0.86 mg/1 outgoing
7/2/14	Locate 7225 Spring Drive

7/3/14	<ul style="list-style-type: none"> ▪ Prepare Safety Book, create emergency plan, maintenance plan & monitoring plan ▪ State inspection ▪ Pump house check 0.64 mg/l
7/10/14	<ul style="list-style-type: none"> ▪ Pump house check 0.83 mg/l ▪ Collect e-coli sample

IT REPORT

Nick’s report was reviewed and will be attached to the minutes during the website posting.

UNFINISHED BUSINESS

No unfinished business was discussed.

NEW BUSINESS

No new business was discussed.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

Bill Hofgard will be absent for the August meeting. Mark will be absent for the September meeting.

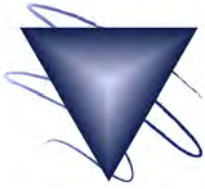
ADJOURN

A motion was made to adjourn by Rick Moeller, seconded by Lynne Deane and unanimously approved. The meeting was adjourned at 4:18 PM.

The secretary respectfully submits the above.

Robert Champ

7/14/2014



JNB SERVICES, LLC

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July 14, 2014

Board of Directors
East Boulder County Water District
P.O. Box 18641
Boulder, CO 80308-0641

RE: *IT Consultant Status Report for July 14, 2014 Board Meeting*

Dear Board:

The following are the activities during this period. Activities performed through July 11, 2014 have been billed to the District.

Action Items

This section identifies any issues that require Board action or decisions. The issue(s) are summarized here, with details in the appropriate section of the report.

- 1) None.

General IT Consulting Activities

- 1) Website Maintenance
 - a) Published the June 9, 2014 Meeting Minutes.
 - b) Published the June 2014 Financials.
 - c) Published the July 14, 2014 Meeting Agenda.
- 2) Website Summary Statistics for June 2014:

Summary					
Reported period	Month Jun 2014				
First visit	01 Jun 2014 - 01:15				
Last visit	30 Jun 2014 - 23:52				
	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Viewed traffic *	604	1195 (1.97 visits/visitor)	2300 (1.92 Pages/Visit)	2967 (2.48 Hits/Visit)	138.08 MB (118.32 KB/Visit)
Not viewed traffic *			16540	17142	349.56 MB

* Not viewed traffic includes traffic generated by robots, worms, or replies with special HTTP status codes.

- 3) IT Maintenance
 - a) System Maintenance
 - i) Windows updates: 16 updates successful.
 - ii) Verified Carbonite backups completed.
 - iii) AVG updated and virus scan performed-nothing detected.
 - iv) Performed disk cleanup and defragmentation of hard disk.

Operational Support

- 1) Verified both phone extensions were working.
- 2) Renewed website domain name registration with Hover.

- 3) Sent copy of revised 2014 Consumer Confidence Report Word file to Lynne for her records.

General Support

- 1) Published the 2014 Consumer Confidence Report (for calendar year 2013).

New Issues or Comments

- 1) None.

Sincerely,

J. Nicholas Bennett
Principal