



EAST BOULDER COUNTY WATER DISTRICT

P.O. Box 18641, BOULDER, COLORADO 80308-1641
303.554.0031 ♦ WWW.EASTBOULDERWATER.COM

Board of Directors Regular Meeting

St. Ambrose Episcopal Church

8 September 2014

Rick Moeller called the meeting to order at 4:03 PM. Those in attendance were the board members Lynne Deane, Bill Hofgard and Bob Champ. Mary Wagner (Bookkeeper) and Peter O'Brien (Boulder Water Well Operator) were also present. Mark Johns (President) was absent (excused).

PUBLIC COMMENTS

No members of the public were present.

SECRETARY'S REPORT

The minutes of the 11 August 2014 meeting were discussed. Bill Hofgard made the motion that we approve the minutes of the 11 August 2014 meeting. Lynne Deane seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, Income & Expense by month, P&L YTD comparison, Income & Expenses annual budget vs. YTD actual and the transaction report). Mary also e-mailed the water usage comparison spreadsheet.

Water Revenue is running below budget for the year due to the wetter conditions. The water bill from Lafayette for August has not been received yet. The Lawn Barber's bill for \$289 was for two months landscaping of the pump house area.

The financial statements and the transactions were reviewed and the board approved the transactions.

SYSTEM OPERATIONS REPORT – 8/9/14 TO 9/7/14

8-11-14	Board Meeting
8-13-14	<ul style="list-style-type: none">▪ Pump house check 0.96 mg/l outgoing▪ Locate 7225 Spring & 7348 Spring▪ Flush hydrant at 281 Ponderosa, 0.05 to 0.37mg/l > 5 min flush▪ Dig up and cycle 7 valves, 3 buried (need extensions), 1 broken riser▪ Repaired data logger
8-20-14	Pump house check 0.73 mg/l outgoing, verified data logger operating
8-29-14	Pump house check 0.62 mg/l free outgoing Locate 7249 Spring Meter reads
9-3-14	Pump house check 0.59 mg/l outgoing, e-coli sample collected 509 Spring Dr. 0.53 mg/l free

The test for the tri-halo methanes and the halo acetic acid was completed and the values were within the specified limits. We will apply for reduced monitoring which would allow us to test every three years, as the test is quite expensive (\$395).

Peter is about half way through the exercising of the valves. Some of the valves should be raised. This could be accomplished when the County decides to maintain the roads.

Zero read meters are still not reading remotely.

IT REPORT

Nick's report was reviewed and will be attached to the minutes during the website posting.

UNFINISHED BUSINESS

No unfinished business was discussed.

NEW BUSINESS

A preliminary budget must be presented to the board at the October meeting. Mary Wagner has agreed to be the Budget Officer for the East Boulder County Water District again this year. Bill Hofgard made the motion that Mary Wagner be the Budget Officer for the East Boulder County Water District for the upcoming year. Lynne Deane seconded the motion, which passed unanimously.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

No comments were noted.

ADJOURN

A motion was made to adjourn by Bob Champ, seconded by Lynne Deane and unanimously approved. The meeting was adjourned at 4:32 PM.

The secretary respectfully submits the above.

Robert Champ

9/8/2014



JNB SERVICES, LLC

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September 8, 2014

Board of Directors
East Boulder County Water District
P.O. Box 18641
Boulder, CO 80308-0641

RE: IT Consultant Status Report for September 8, 2014 Board Meeting

Dear Board:

The following are the activities during this period. Activities performed through September 5, 2014 have been billed to the District.

Action Items

This section identifies any issues that require Board action or decisions. The issue(s) are summarized here, with details in the appropriate section of the report.

- 1) None.

General IT Consulting Activities

- 1) Website Maintenance
 - a) Published the August 11, 2014 Meeting Minutes.
 - b) Published the July 2014 Financials.
 - c) Published the September 8, 2014 Meeting Agenda.
- 2) Website Summary Statistics for August 2014:

Web statistics have not yet been made available for August, 2014. Follow-up with Intermedia (the website hosting firm) is underway.
- 3) IT Maintenance
 - a) System Maintenance
 - i) Windows updates: 11 updates successful.
 - ii) Adobe Acrobat updated to 10.1.11
 - iii) Verified Carbonite backups completed.
 - iv) AVG updated and virus scan performed-nothing detected.
 - v) Performed disk cleanup and defragmentation of hard disk.

Operational Support

- 1) Verified both phone extensions were working.

General Support

- 1) None.

New Issues or Comments

- 1) An updated version of the 2014 Water Rate Issues for 2015 has been prepared for consideration during the 2015 Budget and Water Rate processes.

Sincerely,

J. Nicholas Bennett
Principal