



EAST BOULDER COUNTY WATER DISTRICT

P.O. Box 18641, BOULDER, COLORADO 80308-1641
303.554.0031 ♦ WWW.EASTBOULDERWATER.COM

Board of Directors Regular Meeting

St. Ambrose Episcopal Church

13 October 2014

Mark Johns called the meeting to order at 4:03 PM. Those in attendance were the board members Lynne Deane, Bill Hofgard and Bob Champ. Mary Wagner (Bookkeeper) and Peter O'Brien (Boulder Water Well Operator) were also present. Rick Moeller (Director) was absent (excused).

PUBLIC COMMENTS

No members of the public were present.

SECRETARY'S REPORT

The minutes of the 8 September 2014 meeting were discussed. Bill Hofgard made the motion that we approve the minutes of the 8 September 2014 meeting. Lynne Deane seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, Income & Expense by month, P&L YTD comparison, Income & Expenses annual budget vs. YTD actual and the transaction report). Mary also e-mailed the water usage comparison spreadsheet.

Water Revenue is still running below budget for the year due to the wetter conditions. The lower usage for the year will be noted for next years' budgeting.

The financial statements and the transactions were reviewed and the board approved the transactions.

SYSTEM OPERATIONS REPORT – 9/8/14 TO 10/13/14

9-3-14	<ul style="list-style-type: none"> ▪ Pump house check 0.59mg/l outgoing, e-coli sample collected 509 Spring Dr. 0.53mg/l free.
9-10-14	<ul style="list-style-type: none"> ▪ Pump house check 0.51mg/l free outgoing, turned off data logger.
9-17-14	<ul style="list-style-type: none"> ▪ Pump house check 0.75 milligrams per liter outgoing. ▪ Installed and programmed radio at 7348 Spring Dr. ▪ Flush hydrant at 335 Majestic View 0.10 initial chlorine free; rust colored for 5 seconds then Clear, 0.36 milligrams per liter free chlorine post / 25 minute flush. ▪ Cycled 3 buried gate valves at Lafayette meter.
9-22-14	<ul style="list-style-type: none"> ▪ Pump house check 0.68mg/l free chlorine, locate 7348 Spring Dr.
9-25-14	<ul style="list-style-type: none"> ▪ Locate at 963 Paragon and pump house check. DM ▪ Pump house check 0.72mg/l free, locate 963 Paragon.
9-30-14	<ul style="list-style-type: none"> ▪ 09/30/14 meter reads, 3 manual entries, (system slow?).
10-1-14	<ul style="list-style-type: none"> ▪ Pump house check, 0.69mg/l free outgoing. ▪ E-coli sample taken at 7487 Empire, 0.80 free chlorine.
10-7-14	<ul style="list-style-type: none"> ▪ Pump house check, 0.57 mg/l outgoing.

10-7-14	▪ Locate at 7348 Spring Dr.
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Peter noted that the meter at 6 Benchmark is above ground and that the old meter in that location was replaced because it was frozen and cracked. The new meter should be protected by the customer from freezing. Mark will call the customer and make sure they know that this should be done.

IT REPORT

Nick's report was reviewed and will be attached to the minutes during the website posting.

UNFINISHED BUSINESS

TAP/METER INSTALLED AT 7348 SPRING DRIVE

This work is completed and customer's costs will be finalized.

PRESSURE DROP ON PANORAMA

Both Mark and Peter have calls in to our Engineer (Terry Kenyon) regarding this matter. Apparently the variable frequency drive pump would not solve this problem, according to Terry. Terry may have solutions to this problem, which we will explore.

NEW BUSINESS

PRELIMINARY 2015 BUDGET

Mary (Budget Officer) went through the draft budget line item by line item. It was decided to do the audit exemption again for 2015 as this saves the district on the order of \$4,500. Other line items were adjusted as the board saw fit. Lafayette's water rates again will increase by 5% and this cost increase will be passed on to our users. The budget hearing is scheduled for the November 10th meeting and the water rates will be discussed at that meeting. The notice of the Budget Hearing will be published in the Daily Camera and posted on the web site.

INSURANCE REVIEW

Bill Hofgard had the paperwork for the upcoming year on our insurance coverage. The coverage has not changed and will be renewed accordingly. Mark signed the necessary forms and Mary will forward to our carrier along with a copy of the budget, as rates are dependent on our financial status.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

No comments were noted.

ADJOURN

A motion was made to adjourn by Lynne Deane, seconded by Bill Hofgard and unanimously approved. The meeting was adjourned at 5:30 PM.

The secretary respectfully submits the above.

Robert Champ

10/13/2014