



EAST BOULDER COUNTY WATER DISTRICT

P.O. Box 18641, BOULDER, COLORADO 80308-1641
303.554.0031 ♦ WWW.EASTBOULDERWATER.COM

Board of Directors Regular Meeting

St. Ambrose Episcopal Church

13 June 2016

Mark Johns called the meeting to order at 4:01 PM. Those in attendance were the board members Rick Moeller, Bob Champ and Bill Hofgard. Mary Wagner (Bookkeeper) and Peter O'Brien (Operator) were also present. Yvonne Gates was absent (excused).

PUBLIC COMMENTS

No members of the public were present.

SECRETARY'S REPORT

The minutes of the 9 May 2016 meeting were discussed. Bill Hofgard made the motion that we approve the minutes of the 9 May 2016 meeting. Rick Moeller seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Income & Expenses - annual budget vs. YTD actual, P&L YTD comparison, Income & Expenses by Month, Balance Sheet and the transaction report). Mary also e-mailed the water usage comparison spreadsheet.

Water usage is now increasing thereby water revenue was up last month. Mary will also submit the necessary election documents to the Division of Local Governments. A tax payment from Boulder County was also received.

Mary went through the transactions and the financial statements and the board approved the transactions.

SYSTEM OPERATIONS REPORT – 05/06/16 TO 06/12/16

05-05-16	<ul style="list-style-type: none">• Pump house check 0.58 mg/l free• Collect water sample 7274 Panorama Dr. and deliver to the lab 0.56mg/l free• Flush hydrant end of Benchmark 0.37mg/l free
05-09-16	<ul style="list-style-type: none">• Board Meeting
05-11-16	<ul style="list-style-type: none">• Pump house check 0.48mg/l free• Flush hydrant Spring Ct. 0.38mg/l
05-17-16	<ul style="list-style-type: none">• Pump house check 0.60mg/l free
05-25-16	<ul style="list-style-type: none">• Pump house check 0.65mg/l free
05-31-16	<ul style="list-style-type: none">• Pump house check 0.78mg/l free• Apply weed killer to lawn• Meter reads. 10 Benchmark didn't read
06-06-16	<ul style="list-style-type: none">• Pump house check 0.90mg/l free• Locate 509 Paragon, building garage on south side of property
06-08-16	<ul style="list-style-type: none">• Pump house check 0.98mg/l free• Collect water sample 1 Benchmark and deliver to lab

Peter noted that he talked to the homeowner regarding filling the ruts to the pump house with road base and the homeowner agreed that it would be okay. Peter also fixed the noise being made by the generator. He also noted that the chlorine checks at the pump house are measured coming out of the storage tank.

IT REPORT

Nick's report was received, discussed and will be posted on the website.

UNFINISHED BUSINESS

No unfinished business was discussed.

NEW BUSINESS

WATER RATE HEARING

Mark Johns made the motion to open the Water Rate Hearing. Bill Hofgard seconded the motion, which passed unanimously.

The water rates have been raised by 5% by the City of Lafayette for the next five years (through 2021). It has been the Board's position that any increase by Lafayette is passed on to our customers. We have, in the past, left the operation portion of the base fee alone. However, with increasing costs and aging infrastructure, it was deemed justifiable to increase that portion of the base fee by the 5% factor as well. This also means that the standby fee will also increase by 5%.

Mark Johns thereby made the motion that the district increase the base fee and the standby fee as well and all the water rates by 5% per year, using 2015 water rates as the baseline, beginning with the July usage, through 2021. Rick Moeller seconded the motion, which passed unanimously.

Nick will create the new water rate spreadsheet, which will be provided to our customers.

Bill Hofgard made the motion that we close the Water Rate Hearing. Rick Moeller seconded the motion, which passed unanimously.

CCR REPORT

The dates on the CCR report were erroneous and will be changed. The link to the report will be included in the upcoming billing.

LEAD AND COPPER TESTING

Peter will conduct the lead and copper testing this summer. This is done every three years and has come to increased attention due to the episode in Flint, Michigan. Lead solder may have been used in homes built prior to 1982 so a sampling of those homes in the district will be tested.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

No Comments were noted.

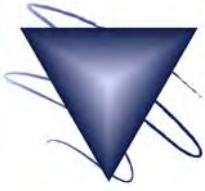
ADJOURN

A motion was made to adjourn by Bill Hofgard, seconded by Mark Johns and unanimously approved. The meeting was adjourned at 5:33 PM.

The secretary respectfully submits the above.

Robert Champ

6/13/2016



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June 13, 2016

Board of Directors
East Boulder County Water District
P.O. Box 18641
Boulder, CO 80308-0641

RE: IT Consultant Status Report for June 13, 2016 Board Meeting

Dear Board:

The following are the activities during this period. Activities performed through June 10, 2016 have been billed to the District.

Action Items

This section identifies any issues that require Board action or decisions. The issue(s) are summarized here, with details in the appropriate section of the report.

None.

General IT Consulting Activities

- 1) Website Maintenance
 - a) Published the March 2016 Financials.
 - b) Published the April 2016 Financials.
 - c) Published the May 9, 2016 Meeting Minutes.
 - b) Published the June 13, 2016 Meeting Agenda.
 - c) Published the 2016 Consumer Confidence Report and added a News Alert to the Home Page.
 - d) Updated Contact Us with the results of the election and added a News Alert to the Home Page.
- 2) Website Summary Statistics for May 2016:

Summary					
Reported period	Month Apr 2016				
First visit	01 Apr 2016 - 02:17				
Last visit	30 Apr 2016 - 23:28				
	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Viewed traffic *	363	474 (1.3 visits/visitor)	2032 (4.28 Pages/Visit)	2687 (5.66 Hits/Visit)	129.46 MB (279.66 KB/Visit)
Not viewed traffic *			8264	8444	274.41 MB

* Not viewed traffic includes traffic generated by robots, worms, or replies with special HTTP status codes.

- 3) IT Maintenance
 - a) System Maintenance
 - i) Cleaned-up disk space utilization
 - ii) Defragmented disk drive
 - iii) Updated AVG virus definitions and scanned the computer.
 - iv) Verified Carbonite backups completed.
 - d) Website Maintenance

Operational Support

- 1) Billing Program Issue
No activity occurred this month on this activity.
- 2) Updated Comcast Internet billing account credit card information.

General Support

1. Both telephone extensions were verified operational.

New Issues or Comments

None.

Sincerely,

J. Nicholas Bennett
Principal