



# EAST BOULDER COUNTY WATER DISTRICT

P.O. Box 18641, BOULDER, COLORADO 80308-1641  
 303.554.0031 ♦ WWW.EASTBOULDERWATER.COM

## Board of Directors Regular Meeting

St. Ambrose Episcopal Church

14 November 2016

Rick Moeller called the meeting to order at 4:02 PM. Those in attendance were the board members Bob Champ, Yvonne Gates and Bill Hofgard. Mary Wagner (Bookkeeper) and Peter O'Brien (Operator) were also present. Mark Johns (President) was absent (excused).

### PUBLIC COMMENTS

No members of the public were present.

### SECRETARY'S REPORT

The minutes of the 10 October 2016 meeting were discussed. Yvonne Gates made the motion that we approve the minutes of the 10 October 2016 meeting. Rick Moeller seconded the motion, which was approved unanimously.

### REPORTS FROM CONSULTANTS AND COMMITTEES

#### FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board (Income & Expenses - annual budget vs. YTD actual, P&L YTD comparison, Income & Expenses by Month, Balance Sheet and the transaction report). Mary also e-mailed the water usage comparison spreadsheet.

Landscaping is over for the year so there will no more payments for this maintenance item. All taxes have been collected and Mary will make the Bond Payment on December 1st.

Mary went through the rest of the transactions and the financial statements and the board approved the transactions.

#### SYSTEM OPERATIONS REPORT – 09/12/2016 - 10/09/2016

10/12/2016	<ul style="list-style-type: none"> <li>▪ Pump House check 0.77mg/l free</li> <li>▪ Collected a sample 7487 Empire Drive 0.88 mg/l free, and deliver to the lab</li> <li>▪ Read meter 7413 Spring Drive 332 gallons.</li> </ul>
10/19/2016	<ul style="list-style-type: none"> <li>▪ Pumphouse check 0.76mg/l free,</li> <li>▪ Updated pump hour log</li> <li>▪ Checked and added oil to compressor number 2</li> </ul>
10/20/2016	<ul style="list-style-type: none"> <li>▪ Locate 7855 Spring Dr</li> <li>▪ Locate 7523 S Boulder Rd</li> </ul>
10/26/2016	<ul style="list-style-type: none"> <li>▪ Pumphouse check 0.80mg/l free</li> <li>▪ Locate 7572 Panorama Dr &amp; 7592 Panorama Dr.</li> </ul>
10/31/2016	<ul style="list-style-type: none"> <li>▪ Pumphouse check 0.60mg/l free</li> <li>▪ Meter read</li> <li>▪ Locate 7214 Spring Court</li> </ul>
11/03/2016	<ul style="list-style-type: none"> <li>▪ Emergency locate 7587 Panorama Drive</li> <li>▪ Pumphouse check 0.76 mg/l free</li> <li>▪ Collect water sample 1027 Paragon and delivered to lab</li> </ul>

The waterlines in the cul de sac at the end of Panorama Drive may not be accurately mapped. Peter and Yvonne will look into this matter and try to ascertain accurate information.

Peter went through what records are retained by Boulder Water Well.

**IT REPORT**

Nick's report was received and will be posted on the website. Nick also e-mailed an update on the cost of the billing program for inclusion in the 2017 budget. The following summarizes the estimated cost of the billing change.

One-Time Charges	Account Setup	\$1,680
	Conversion	\$ 500
	IT Support	\$ 300
Monthly Charges (9 months)	Accounts	\$ 441
Total		\$2,921

**UNFINISHED BUSINESS****RECORDS RETENTION**

Peter went through what records are retained by Boulder Water Well, as previously noted.

**NEW BUSINESS****BUDGET HEARING FOR 2017**

Yvonne Gates made the motion that we open the budget hearing. Bill Hofgard seconded the motion, which passed unanimously.

The Budget Hearing was noticed in the Daily Camera on 13 October 2016. The 2016 Budget documents had been e-mailed to the board by Mary prior to the meeting. Mary went through the budget documents and where changes had been made (New billing procedure and cost of water). She also noted that the assessment for the district might change but that it is allowed for in the wording of our resolution.

Yvonne Gates made the motion that we adopt Resolution 2016-B1 which adopts the Water Enterprise Fund Budget and the Debt Service Fund Budget and appropriates sums of money for these funds for the year 2017. Bill Hofgard seconded the motion, which passed unanimously.

Yvonne Gates made the motion that we approve the resolution to certify the mill levy at 16.509 mills for the year 2017, noting that the assessed valuation may be altered affecting the final levy. Bill Hofgard seconded the motion, which passed unanimously.

Yvonne Gates made the motion that we adopt the budget message for the Water Enterprise Fund and the Debt Service Fund for 2017. Bill Hofgard seconded the motion, which passed unanimously.

The necessary documents will be signed and Mary will forward the appropriate documents to the Division of Local Governments and the County Assessor.

Yvonne Gates made the motion that we close the budget hearing. Bill Hofgard seconded the motion, which passed unanimously.

**INCLUSION HEARING FOR 630 PARAGON DRIVE**

Yvonne Gates made the motion that we open the inclusion hearing for 630 Paragon Drive. Bill Hofgard seconded the motion, which passed unanimously.

The notice for the inclusion hearing was published in the Daily Camera on 15 October 2016.

It is felt by some members of the board that including properties that originally had the option to include in the district when the district was being formed and thereby have not had to pay for the bonds via property taxes should have to pay a 'buy in' fee to include in the district.

Yvonne Gates made the motion that we include 630 Paragon Drive with the fee to be determined at the next board meeting. After much discussion, it was decided that this could not be done and Yvonne withdrew her motion.

Bob Champ then made the motion that we include 930 Paragon Drive in the East Boulder County Water District. Bill Hofgard seconded the motion. After much discussion it was decided that it would be advantageous to have all board members present to vote on the inclusion and to have legal counsel advice on whether a 'buy in' fee is appropriate. Bob Champ then withdrew his motion for inclusion with Bill Hofgard's agreement.

Yvonne Gates then noted that it is possible to have a special meeting on this inclusion, which Mark will be able to attend, and thereby have more legal information with respect to having a 'buy in' fee.

Yvonne Gates made a motion to table the inclusion hearing to time certain. We will resume discussion at a Special Meeting on 21 November 2016 at 4 pm at St. Ambrose Episcopal Church. Bill Hofgard seconded the motion, which passed with one abstention.

Yvonne Gates then made the motion that we close the inclusion hearing. Bill Hofgard seconded the motion, which passed unanimously.

**DISCUSSION ON INCLUSION FEES**

This became an inherent part of the inclusion hearing and is tabled.

**DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD**

No Comments were noted.

**ADJOURN**

A motion was made to adjourn by Yvonne Gates, seconded by Rick Moeller and unanimously approved. The meeting was adjourned at 5:40 PM.

The secretary respectfully submits the above.

Robert Champ

11/14/2016