



EAST BOULDER COUNTY WATER DISTRICT

P.O. Box 18641, BOULDER, COLORADO 80308-1641
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Board of Directors Regular Meeting

Virtual Meeting Held with Zoom

8 June 2020

This meeting was held via videoconference due to the coronavirus.

Mark Johns (President) called the meeting to order at 4:05 PM. Those in attendance via video were the board members Rick Moeller, Yvonne Gates, Marsh Lavenue and Bob Champ. Mary Wagner (Bookkeeper), Nick Bennett (IT consultant) and Peter O'Brien (Operator) were also present.

Mark Johns related that because of the contentious relationship between he and Rick Moeller during the past few months he thought it would be in the best interest of the board that one of them resigns from the board. Mark was prepared to do this and offered to the board his letter of resignation, which he read to the board. After reading the letter, Mark left the meeting, which was then chaired by Rick.

The board decided to table the acceptance of Mark's letter of resignation until the next regular meeting thereby giving Rick the opportunity to repair the contentious relationship.

PUBLIC COMMENTS

No members of the public were present.

SECRETARY'S REPORT

The minutes of the 11 May 2020 meeting were discussed. Yvonne Gates made the motion that we approve the minutes of the 11 May 2020 meeting. Marsh Lavenue seconded the motion, which was approved unanimously.

REPORTS FROM CONSULTANTS AND COMMITTEES

FINANCE REPORT

Mary Wagner had e-mailed the financial packet to the board. The water usage spreadsheet was also e-mailed.

Mary went through the financial statements. Taxes have been received and the final payment on the bonds will be paid. A check for handling the bond payments has also been issued.

The board approved the financial statements and the transactions.

System Operations Report –5/12/2020-6/08/2020

5/13/2020	<ul style="list-style-type: none">Locate 12 Benchmark.Pump House Check 1.25 mg/l freeOnline meeting with Sensus to attempt to figure out non-route meters.
5/14/2020	<ul style="list-style-type: none">Locate 712 Paragon and 1027 Paragon.
5/21/2020	<ul style="list-style-type: none">Pump House check 1.15 mg/l free.
5/27/2020	<ul style="list-style-type: none">Pump House check 1.10 mg/l free.Collect water sample 370 Paragon and deliver to lab 1.01 mg/l free.
5/31/2020	<ul style="list-style-type: none">Meter reads
6/01/2020	<ul style="list-style-type: none">Locate 0 Spring Dr and 7526 Spring Dr
6/03/2020	<ul style="list-style-type: none">Locate 7509 Spring.Pump House check 1.01 mg/l free.

6/08/2020	<ul style="list-style-type: none"> ▪ Pump House Check 1.10 mg/l free. ▪ Generator tan June 6h from 10:37 to 10:42 for phase loss. ▪ Grass is very long, will need to have someone out to mow.
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IT REPORT

Nick’s report will be posted on the website.

Nick is still in the process of purchasing a compatible laptop computer for district use.

UNFINISHED BUSINESS

BILLING SOFTWARE ESCROW

Nick noted that the board should review the proposed escrow agreement by 21 June and note any proposed changes to him via e-mail so that the document can be reviewed at the next meeting.

EXTENDED MOELLER EXTENSION AGREEMENT

Rick had reviewed the agreement and except for a minor change was in agreement with it. He noted that he will sign the agreement.

CCR Report

Yvonne is working with Baseline Water District trying to get Lafayette to resolve their violations with the state so that our CCR can be submitted to the state without violations. We will submit the CCR by the 15th of the month even if the Lafayette violations remain unresolved. Because of these sorts of difficulties we have had over the last two years this has become a very time consuming and frustrating process. Peter has kindly offered doing the CCR in the future as he has had experience dealing with the state on CCR’s.

NEW BUSINESS

No new business was discussed.

DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD

Rick will contact Lawn Barbers about the long grass around the pump house.

Peter discussed the inspection of the valves in the district and noted that several are in need of repair. He noted that those in the street that needed repair would need to have asphalt repaired unless we bought an extractor tool for about \$4K. Peter will get a more accurate cost of the tool and also an estimate for asphalt repair for the next meeting.

ADJOURN

A motion was made to adjourn by Yvonne Gates, seconded by Marsh Lavenue and unanimously approved. The meeting was adjourned at 5:18 PM.

The secretary respectfully submits the above.

Robert Champ

6/8/2020



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June 7, 2020

Board of Directors
East Boulder County Water District
P.O. Box 18641
Boulder, CO 80308-0641

RE: IT Consultant Status Report for June 8, 2020 Board Meeting

Dear Board:

The following are the activities during this period. Activities performed through June 6, 2020 have been billed to the District.

Action Items

This section identifies any issues that require Board action or decisions. The issue(s) are summarized here, with details in the appropriate section of the report.

1. None.

General IT Consulting Activities

1. Website Maintenance
 - a. Published the May 11, 2020 Meeting Minutes.
 - b. Published the May 2020 Financials.
 - c. Published the June 8, 2020 Meeting Agenda.
 - d. Updated the News Alerts on the Home page for the virtual meeting that will be held on June 8, 2020.
2. IT Maintenance
 - a. System Maintenance
 1. No additional Windows 7 updates are available.

General Support

1. New Billing System

The Escrow Agreement document major content has been created. Additional information has been added for further review. No feedback on the first draft has been received from the Board.

New Issues or Comments

1. Microsoft has implemented End-of-Life for Windows 7 on January 14, 2020.
Continued with some research on Dell Laptops over the month. At the present time, no system is at the desired price point.

Sincerely,

J. Nicholas Bennett
Principal